

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
October 17, 2017 - VCSS Library – 7:40pm

Meeting Minutes

ATTENDANCE:

Members:

Edith Elder
 Maureen Long
 Stella Martin
 Valerie Royle (Chair)

School Administration:

Ryan Sikkes
 Jeanette Gallant

Guest(s):

Marlene Reisinger, Executive Director, CEAY

Regrets/Absent: Michael Lauer

Recorder: Toni Blois (secretary-treasurer)

SUBJECT:

ACTION

1. **OPENING PRAYER** – Val

2. **INTRODUCTIONS:** Marlene Reisinger, Executive Director, CEAY

3. **BOUQUETS TO:**

- Maria, Shannon, and school administration for the staff retreat for the three Catholic schools
- Katrina and Jeanette for assuming administrative responsibilities during Ryan’s recent four week absence
- Marj Hlady on her recent retirement
- Maria for co-ordinating the annual school food drive and to the students and staff for their participation
- Edith for her work on CEAY, the recent AGM and follow-up meeting
- Teachers, in particular Russ, who were conversation leads at the curriculum in-service
- Jud for bringing Payam Akhavan from the current CBC Massey Lecture series to the school

4. **ADOPTION OF AGENDA**

- Two additions to the agenda:
 - 8.1 2017 – 2018 Draft Budget
 - 8.2 Handbook approval

Motion to approve the agenda with change noted:

Moved by: Stella **Seconded by:** Maureen **All in favour**

Motion carried

5. **APPROVAL OF PREVIOUS MEETING MINUTES**

- The draft minutes of the September 7, 2017 meeting were reviewed.

Motion to approve the minutes as written:

Moved by: Edith **Seconded by:** Maureen **All in favour**

Motion carried

6. **BUSINESS ARISING FROM MINUTES**

- Outdoor Classroom – the time to pour concrete was missed, so the classroom has been temporarily put on hold.

<p>7. <u>REPORTS</u></p> <p><i>7.1 Secretary – Treasurer’s Report</i></p> <ul style="list-style-type: none"> • The bank balance is \$11,710.37 and the ledger balance is the same. • This balance does not include cheques written at this meeting. • Annual grant of \$5,625.00 from DoE has been received and is included on the balance noted above. 	
<p><i>7.2 Principal’s Report and School Growth Plan</i></p> <ul style="list-style-type: none"> • School Administration highlighted items from the Principal’s Report. 	
<p><i>7.3 Joint Health and Safety Committee</i></p> <ul style="list-style-type: none"> • Next meeting – October 19 • Work Place Inspection Schedule was set and inspections have started. • Information on the September 14 Lock-Down was provided. Council was informed that following the incident a debriefing session with the RCMP was conducted. 	
<p><i>7.3 CEAY</i></p> <ul style="list-style-type: none"> • Edith highlighted current initiatives, events and issues following the recent AGM and the focus of CEAY going forward. • She provided draft copies of the surveys CEAY wishes to conduct and received input from those in attendance. 	
<p>8. <u>NEW BUSINESS</u></p> <p><i>8.1 2017/18 Draft budget</i></p> <ul style="list-style-type: none"> • Discussion around budget items. • Added: donation to Faith Formation Fund. • Discussed alternate sources of funding for the outdoor classroom identifying the Community Development Fund. Ryan agreed to prepare the application and Edith agreed to complete the application process. <p>Motion to accept the budget with the changes noted</p> <p>Moved by: Val Seconded by: Stella All in favour</p>	<p><i>Ryan to prepare application to CDF and Edith to present the application</i></p> <p><i>Motion carried</i></p>
<p><i>8.2 Handbook Approval</i></p> <ul style="list-style-type: none"> • Some minor changes identified <p>Motion to approve Handbook with changes noted</p> <p>Moved by: Maureen Seconded by: Stella All in favour</p>	<p><i>Motion carried</i></p>
<p>9. <u>INFORMATION ITEMS</u></p> <ul style="list-style-type: none"> • None 	
<p>10. <u>ITEMS FOR FUTURE AGENDAS</u></p> <ul style="list-style-type: none"> • None 	
<p>11. <u>IN-CAMERA SESSION</u></p> <ul style="list-style-type: none"> • Moved to in-camera session – 8:13pm • End of in-camera session – 8:22pm 	

12. <u>NEXT MEETINGS:</u> <ul style="list-style-type: none">• November 21, 2017 at 7:00pm	
13. <u>ADJOURNMENT</u> <ul style="list-style-type: none">• Meeting adjourned at 8:24pm	