

**VANIER CATHOLIC SECONDARY SCHOOL COUNCIL**

**April 8th, 2014 - VCSS Library – 7:30pm**

**Meeting Minutes - FINAL**

**ATTENDANCE:**

**Members:**

Paul Flaherty (Chair)  
John Berg  
James Mooney  
Dianne Tait (via teleconference)  
Terry Prenoslo

**Secretary/Treasurer:**

Yolande Cherepak

**School Administration:**

Ryan Sikkes  
Kyle Janzen

**Guests/Parents:** Leah White  
Tjieske van der Eide

Marguerite Kuiack

**SUBJECT:**

**ACTION**

**1. OPENING PRAYER**

The Chair opened the meeting at 7:30pm with a prayer, the Our Father.

**2.ADOPTION OF AGENDA**

**Motion to approve the agenda** with the addition of *Grad diplomas* under 5. Principal’s Report.

**Moved by:** John                      **Seconded by:** Terry                      **All in favour**

***Motion Carried***

**3.ADOPTION OF PREVIOUS MEETING MINUTES (March 4th, 2014)**

The minutes of the March 4th, 2014 meeting were reviewed.

**Motion to approve the minutes** with the following changes: spelling of *Angela New*; addition of the word ‘*behaviour*’ after the words *high-risk* in 7. CEAY Update

**Moved by:** Dianne                      **Seconded by:** James                      **All in favour**

***Motion Carried***

**4.BUSINESS ARISING FROM MINUTES**

**ACTION:** Add “*Snapshot of Student Academic Progress*” to next meeting’s agenda.

**5. PRINCIPAL’S REPORT**

Administration highlighted items from the Principal’s Report (attached) with the following additions:

- 2. Discussion on how administration will handle any staff cuts.
- 4. May 8<sup>th</sup> and 9<sup>th</sup> – School theatre production

**Motion to designate Monday, August 25<sup>th</sup>, 2014 as a PD Day.**

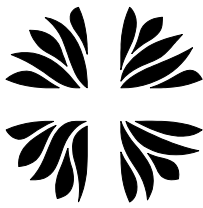
**Moved by:** Terry                      **Seconded by:** John                      **All in favour**

***Motion Carried***

- Discussion on late arrival of previous year’s Grad diplomas (official transcripts were available on July 31<sup>st</sup>)

**Motion to write a letter to Yukon Education requesting that Grad diplomas arrive in a timely**

<p><b>manner.</b></p> <p><b>Moved by: John                      Seconded by: James                      All in favour</b></p> <p><i>ACTION:</i> Send letter to Yukon Education regarding Grad diplomas.</p>	<p><i>Motion Carried</i></p> <p><b>Chair</b></p>
<p><b>6.CEAY UPDATE</b></p> <ul style="list-style-type: none"> <li>• The following topics are being discussed by the CEAY: high-risk behaviour students and shared resources, membership to ACSTA, religious ed fees and financial planning, the admission policy, and upcoming events (CatChat and Jesse Manibusan)</li> <li>• CEAY will have a display prepared for Education Week to be set up at the parish this weekend, and at the legislative building during the week.</li> </ul>	
<p><b>7. OTHER</b></p> <p><b>a) School Calendar</b></p> <ul style="list-style-type: none"> <li>• Discussion on imbalance of school days for 2014-15 school year terms due to the BC Exam schedule in January.</li> <li>• BC exams are set for January 19<sup>th</sup> to 22<sup>nd</sup> and June 18<sup>th</sup> to 24<sup>th</sup>.</li> </ul>	
<p><b>b) Letter from Minister re. SOGI</b></p> <ul style="list-style-type: none"> <li>• The three Catholic school council chairs have requested a joint meeting with the Minister and the Episcopal Corporation. A date is pending.</li> </ul>	
<p><b>c) Financial Update</b></p> <ul style="list-style-type: none"> <li>• Bank balance is \$3468.13. Ledger balance is \$3418.13.</li> </ul> <p><b>Motion to give a \$1,000.00 donation to VCSS Grad event to include \$700 for Grad covers, and three separate \$100.00 Grad awards for students' activities associated with citizenship with recipients to be determined by staff.</b></p> <p><b>Moved by: John                      Seconded by: Terry                      All in favour.</b></p>	<p><i>Motion Carried</i></p>
<p><b>d) Guest Questions/Comments</b></p> <ul style="list-style-type: none"> <li>• Question about the availability of a French Social Studies course next year.</li> <li>• Comment about good school atmosphere and thank you to council members for their work.</li> </ul>	
<p><b>8. ADJOURNMENT</b></p> <p>Meeting was adjourned at 9:05pm</p>	



# Vanier Catholic Secondary

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[www.vcss.ca](http://www.vcss.ca)

Ryan Sikkes, *Principal*

Kyle Janzen, *Vice-Principal*

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## School Council Meeting

April 8, 2014

### Principal's Report

#### 1. Enrolment as of April 7, 2014:

(Includes VCSS, Shared Resource Programs and cross-enrolls)

1. Grade 8 – 65 (Last month=65)
2. Grade 9 – 71 (Last month=70)
3. Grade 10 – 73 (Last month=75)
4. Grade 11 – 74 (Last month=75)
5. Grade 12 – 94 (Last month=91)
6. Ungraded – 17 (Last month=16)
- Total – 394 (Last month=394)

Projected Enrolment for 2014-2105 (VCSS only, with Wood St.  
Adjustment): 330  
(Gr. 7 enrolment at CKES/HFES: 59)

(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)

#### 2. Staffing

- Staffing allocation target was 33.0 (including VCSS & SRP)
- This year's allocation was 35.5
- Draft Staffing Plan that included potential cuts of 1.0 to 2.5 staff were submitted to ADM on April 4.

#### 3. Programming

- Plans for 2014-2015 school year are underway
  - i. Course selections are in YSIS, timetable construction in progress, pending staffing plan finalization
  - ii. Goal to have timetables distributed by June 12
- Schedule issues:
  - i. Request Pro-D day on Monday, August 25
  - ii. Two other PD days should be in Semester 1 (one of which will coordinate with the three)
  - iii. Start and End times may change due to bus schedule changes
  - iv. Length of day/periods may change to accommodate altered PLC schedule

#### 4. Activities and Events

- See attached calendars

5. School Growth Plan

- Goal: “to improve student writing”
- Staff have begun to talk about what this will look like – this planning will continue through the end of the year.

6. Professional Learning Communities

- March 14 will be time to start preliminary work on SGP for next year.

7. Facilities/Capital

- Ventilation work in metal shop may proceed
- Capital Planning items for submission for 2015-2016 fiscal year
  - Portable 41 interior repaint and reflooring
  - Portable 42 replacement (undersized)
  - Portable 43/44 furnace replacement
  - Wall off stage in small gym
  - Wall off mezzanine in large gym
  - PA system upgrade
  - Master clock system upgrade

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p><b>Mar 30</b></p>	<p><b>31</b></p> <p>All Day Event First Day Back After Break</p>	<p><b>Apr 1</b></p> <p>All Day Event YSIS Course Selection Grade 10</p>	<p><b>2</b></p> <p>All Day Event YSIS Course Selection Grade 11                      7:00 AM Muskrat Camp                      7:00 PM Gr. 7 Parent Info night</p>	<p><b>3</b></p> <p>12:00 AM Muskrat Camp                      9:00 AM DR Departure                      9:00 AM Mining 12 Trip to Minto</p>	<p><b>4</b></p> <p>12:00 AM Muskrat Camp                      All Day Event XBlock = 1                      All Day Event YSIS Course Selection Grade 9</p>	<p><b>5</b></p>
<p><b>6</b></p>	<p><b>7</b></p> <p>All Day Event Review Week</p>	<p><b>8</b></p> <p>All Day Event Review Week                      3:30 PM Staff Meeting</p>	<p><b>9</b></p> <p>All Day Event Review Week                      11:00 AM WE DAY LIVE STREAM 7:30am -11:00</p>	<p><b>10</b></p> <p>All Day Event Review Week</p>	<p><b>11</b></p> <p>All Day Event Review Week                      All Day Event Last Day Term 3                      All Day Event XBlock =3</p>	<p><b>12</b></p> <p>9:00 AM DR Returns</p>
<p><b>13</b></p>	<p><b>14</b></p> <p>All Day Event First Day Term 4                      7:00 AM CLIMATE CAFÉ SJ 12 (all pm)</p>	<p><b>15</b></p> <p>3:30 PM Dept Heads</p>	<p><b>16</b></p>	<p><b>17</b></p> <p>All Day Event Term 3 Report Cards Due                      11:00 AM Stations of the Cross</p>	<p><b>18</b></p> <p>All Day Event Good Friday</p>	<p><b>19</b></p>
<p><b>20</b></p>	<p><b>21</b></p> <p>All Day Event Easter Monday</p>	<p><b>22</b></p> <p>7:00 AM EARTH DAY</p>	<p><b>23</b></p>	<p><b>24</b></p> <p>All Day Event Report Cards and Newsletter Mailed                      All Day Event Ryan &amp; Kyle out                      9:00 AM Young Authors' Conference</p>	<p><b>25</b></p> <p>All Day Event Ryan &amp; Kyle out                      12:00 AM Young Authors' Conference                      All Day Event Thinkfast!                      9:00 AM FRANCO-CONNEXION French 8 AM ONLY                      2:00 PM PLC</p>	<p><b>26</b></p> <p>All Day Event Thinkfast!</p>
<p><b>27</b></p> <p>All Day Event Canonization of John Paul II and John XXIII</p>	<p><b>28</b></p> <p>11:00 AM Celebration - New Life/Saints</p>	<p><b>29</b></p>	<p><b>30</b></p>	<p><b>May 1</b></p>	<p><b>2</b></p> <p>All Day Event PD Day - Dr. Michael Downey                      7:00 AM CARMACKS RUN</p>	<p><b>3</b></p> <p>All Day Event Ryan away</p>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p><b>Apr 27</b></p> <p><b>All Day Event</b>                      Canonization of John Paul II and John XXIII</p>	<p><b>28</b></p> <p><b>11:00 AM</b> Celebration - New Life/Saints</p>	<p><b>29</b></p>	<p><b>30</b></p>	<p><b>May 1</b></p>	<p><b>2</b></p> <p><b>All Day Event</b> PD Day - Dr. Michael Downey  <b>7:00 AM</b> CARMACKS RUN</p>	<p><b>3</b></p> <p><b>All Day Event</b> Ryan away</p>
<p><b>4</b></p> <p><b>All Day Event</b> Ryan away</p>	<p><b>5</b></p> <p><b>All Day Event</b> Ryan away  <b>All Day Event</b> School Council Elections  <b>10:30 AM</b> Gr 12 PARTY presentation</p>	<p><b>6</b></p> <p><b>All Day Event</b> Ryan away  <b>3:30 PM</b> Staff Meeting</p>	<p><b>7</b></p> <p><b>All Day Event</b> Ryan away</p>	<p><b>8</b></p> <p><b>All Day Event</b> Ryan away</p>	<p><b>9</b></p> <p><b>All Day Event</b> Ryan away  <b>All Day Event</b> Xblock = PLC</p>	<p><b>10</b></p> <p><b>All Day Event</b> Ryan away</p>
<p><b>11</b></p>	<p><b>12</b></p> <p><b>9:00 AM</b> MADD Presentation  <b>1:00 PM</b> Gr 8 ambassadors visit CKES</p>	<p><b>13</b></p> <p><b>9:00 AM</b> YO River Rescue  <b>1:00 PM</b> Gr 8 Ambassadors visit HFES  <b>3:30 PM</b> Dept Heads</p>	<p><b>14</b></p> <p><b>10:00 AM</b> Clara Hughes</p>	<p><b>15</b></p> <p><b>All Day Event</b> Grad Retreat</p>	<p><b>16</b></p> <p><b>All Day Event</b> XBlock = 3  <b>7:00 AM</b> HAINES JUNCTION RUN</p>	<p><b>17</b></p>
<p><b>18</b></p>	<p><b>19</b></p> <p><b>All Day Event</b> Victoria Day - School Closed</p>	<p><b>20</b></p> <p><b>All Day Event</b> Newsletter and Exam Schedule Mailed  <b>9:00 AM</b> Tak hini River Paddle &amp; Kusawa Ridge Hike</p>	<p><b>21</b></p> <p><b>12:00 AM</b> Takhini River Paddle &amp; Kusawa Ridge Hike</p>	<p><b>22</b></p> <p><b>12:00 AM</b> Takhini River Paddle &amp; Kusawa Ridge Hike</p>	<p><b>23</b></p> <p><b>All Day Event</b> XBlock = 7  <b>All Day Event</b> First Nations Grad  <b>1:00 PM</b> Vanier Ridge Run</p>	<p><b>24</b></p>
<p><b>25</b></p>	<p><b>26</b></p>	<p><b>27</b></p>	<p><b>28</b></p> <p><b>All Day Event</b> Grade 10 Retreat</p>	<p><b>29</b></p>	<p><b>30</b></p> <p><b>All Day Event</b> Vanier Grad  <b>All Day Event</b> XBlock = 5  <b>7:00 PM</b> Grad Mass</p>	<p><b>31</b></p> <p><b>All Day Event</b> Vanier Grad  <b>10:00 AM</b> Cap and Gown  <b>6:00 PM</b> Reception/Prom</p>