

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
December 17th, 2013 - VCSS Library – 7:30pm

Meeting Minutes

ATTENDANCE:

Members:

Paul Flaherty (Chair)
 John Berg
 James Mooney
 Dianne Tait

Secretary/Treasurer:

Yolande Cherepak

School Administration:

Ryan Sikkes
 Kyle Janzen

Regrets: Terry Prenoslo

Guests/Parents: Mia Richard

SUBJECT:

ACTION

1. OPENING PRAYER

The Chair opened the meeting with a prayer, The Our Father

2.ADOPTION OF AGENDA

Motion to approve the agenda with the addition of *Busing Committee*.

Moved by: John **Seconded by:** James **All in favour**

Motion Carried

3.ADOPTION OF PREVIOUS MEETING MINUTES (Nov 26th, 2013)

The minutes of the November meeting were reviewed.

Motion to approve the minutes as presented.

Moved by: John **Seconded by:** James **All in favour**

Motion Carried

4.BUSINESS ARISING FROM MINUTES

- The link to the School Calendar Survey is on the Vanier website
- The Council's proposed budget for 2013/14 has been submitted to Yukon Education; no reply received from School Liaison Office
- The secretary/treasurer now has access to Council pages on the Vanier website in order to update
- A reply still needs to be submitted to AYSCBC about Yukon Ed's texting application

5.PRINCIPAL'S REPORT

- Principal Ryan Sikkes highlighted items from the Principal's Report (attached) with the following additional comments:

4. Activities and Events

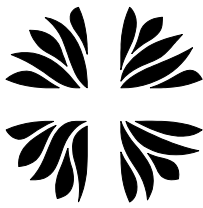
- a) Share the Spirit: Sixty (60) children were supported through Vanier's fundraising efforts plus an additional \$525.00 donated to the Kinettes Club. The pancake breakfast alone raised ~\$1200.00.
- b) Christmas Concert: 210 tickets were sold.

<p>5. School Growth Plan</p> <p>a) The two staff representatives on the SGP committee are Marcia Lalonde and Dagmar Ferris. Parent reps are pending. The Council Member reps will be Dianne Tait, with John Berg as an alternate.</p> <p>b) The first meeting will be in January. The initially proposed schedule will be accelerated due to the late start.</p> <p>6. Professional Learning Communities</p> <p>a) A summary of the staff survey will be made available to Council.</p> <p>b) The next PLC day is January 10th, 2014.</p> <p>7. Facilities</p> <p>Property Management has informed the school that custodial services will be changing. Administration will be following up with Yukon Education as to how this may affect the school.</p>	
<p>6. CEAY Update</p> <ul style="list-style-type: none"> • The next CEAY General meeting for all members is January 21st, 2014. • CEAY is organizing two faith formation events for the schools and community: Cat Chat in May 2014 and Jesse Manibusan in 2015. • CEAY is looking to send three participants to the 2014 Blueprints Conference in May as part of a group. VCSS Council has been asked about contributing some monies to assist other participants; Council will revisit this at the next meeting. • Dianne distributed copies of the CEAY Code of Conduct and Norms for Meetings. <i>Action Item:</i> Council members to read forms and return signed Code of Conduct form at the January CEAY General meeting. • Dianne and CEAY ED (Yolande) met with Yukon Elections to get more information about polling station locations and catchment areas. • The CEAY ED is looking into having a central resource place for all religious education materials. 	Council Members
<p>7. OTHER</p> <p>a) School Calendar Consultation</p> <ul style="list-style-type: none"> • The survey questions were discussed. • Council to discuss a council submission at the next meeting. <p><i>Action Item:</i> Provide Council members a copy of the BC Ministry of Education's Seven-year School Schedule, as well as a summary of the MonkeySurvey results from last year's Yukon Ed school calendar survey.</p>	School Admin
<p>b) Guidelines for In Camera meetings</p> <p>Motion to adopt the In Camera meeting guidelines as presented at the November meeting.</p> <p>Moved by: James Seconded by: John All in favour</p>	Motion Carried
<p>c) Financial Update</p> <ul style="list-style-type: none"> • The following report was presented: Book balance is \$5,998.13. Ledger balance is \$5,839.13. • T4A info was collected. 	
<p>d) Busing Committee</p> <ul style="list-style-type: none"> • The committee's purpose is to address busing services in a strategic manner as opposed to dealing with individual complaints. 	

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| <ul style="list-style-type: none">• The committee meets four times a year and all documentation (agenda, minutes, relevant documents, etc.) will be e-mailed to school council chairs.• The CEAY ED is representing the Catholic School councils however individual councils are still welcome to have their own representative on the committee.• The next meeting will be in January 2014. | |
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<p>8.ADJOURNMENT</p>	
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<p>Meeting was adjourned at 8:30pm.</p>	
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Ryan Sikkes, *Principal*

Kyle Janzen, *Vice-Principal*

School Council Meeting December 17, 2013 Principal's Report

1. Enrolment as of December 16, 2013
 - Enrolment by grade:
 1. Grade 8 – 62
 2. Grade 9 – 69
 3. Grade 10 – 72
 4. Grade 11 – 74
 5. Grade 12 – 86
 6. Ungraded – 16Total – 379

(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)
2. Staff
 - Counsellor Position – Posting is closed and resumes are being screened
 - Youth Achievement Centre – Posting is closed and resumes are being screened.
 - Kathleen Hare – Departed December 15. Replacement will start January 6.
3. Programming
 - Nothing to Report
4. Activities and Events
 - See attached calendars
5. School Growth Plan
 - Recruitment of parents for Steering Committee is underway.
 - Teachers have been invited.
6. Professional Learning Communities
 - December 13 was staff survey for administration, but could be used for SGP
7. Facilities
 - Small gym – damaged flooring has been refinished and gym will be ready for use in January
 - Conversations are continuing about ventilation in Mechanics Shop
 - Concerns about day custodian service levels

December 2013

Activity Calendar

Nov 2013							Jan 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 1 All Day Event 1st Sunday of Advent	2 All Day Event Share the Spirit All Day Event Ryan away - Kyle is A/Principal 11:00 AM Advent Celebration 1:00 PM Law 12 Mock Trial	3 All Day Event Share the Spirit All Day Event Ryan away - Kyle is A/Principal	4 All Day Event Share the Spirit All Day Event Ryan away - Kyle is A/Principal	5 All Day Event Share the Spirit All Day Event Ryan away - Kyle is A/Principal 8:30 AM LPis - Grade 12 Loc: Cafeteria	6 All Day Event Share the Spirit All Day Event Ryan away - Kyle is A/Principal All Day Event XBlock = 5 11:00 AM National Day of Action on Violence Against Women	7 All Day Event Share the Spirit
8 All Day Event Share the Spirit All Day Event 2nd Sunday of Advent 11:30 AM Youth Mass 7:00 PM Music and Arts Night Loc: Yukon Arts Centre	9 All Day Event Share the Spirit	10 All Day Event Share the Spirit All Day Event PARTY PROGRAM - 902 All Day Event FRENCH 12 @ SELKIRK 8:35-11:00 7:00 AM Admin Pancake Breakfast Loc: Cafeteria 8:30 AM Write for Rights - Amnesty Intl Loc: Library 3:30 PM Staff Meeting	11 All Day Event Share the Spirit	12 All Day Event Share the Spirit	13 All Day Event Share the Spirit All Day Event PLC	14
15 All Day Event 3rd Sunday of Advent	16 All Day Event Spanish 11 @ Sanchez Cantina 1-3 All Day Event FRENCH 8 @ FHC 10-11:30	17 All Day Event PARTY PROGRAM - 903	18	19 10:00 AM French 8 @ Bowling (all French 8) 10-11	20 All Day Event Last Day of Classes Before Christmas Break All Day Event Christmas Celebration All Day Event Alumni Day All Day Event Talent Show	21
22 All Day Event 4th Sunday of Advent	23 All Day Event Christmas Break	24 All Day Event Christmas Break	25 All Day Event Christmas Break	26 All Day Event Christmas Break	27 All Day Event Christmas Break	28 All Day Event Christmas Break
29 All Day Event Christmas Break	30 All Day Event Christmas Break	31 All Day Event Christmas Break	Jan 1 All Day Event Christmas Break	2 All Day Event Christmas Break	3 All Day Event Christmas Break	4

January 2014

Activity Calendar

Dec 2013							Feb 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30	31					23	24	25	26	27	28	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 29	30	31	Jan 1	2	3	4
All Day Event Christmas Break	All Day Event Christmas Break	All Day Event Christmas Break	All Day Event Christmas Break	All Day Event Christmas Break	All Day Event Christmas Break	
5	6	7	8	9	10	11
	All Day Event First Day Back After Bre k All Day Event Newsletter and Exam Schedule Mailed 10:00 AM Epiphany Celebration	3:30 PM Staff Meeting			All Day Event PLC	
12	13	14	15	16	17	18
			All Day Event Review Week	All Day Event Review Week	All Day Event Review Week All Day Event XBlock = 3	All Day Event Review Week
19	20	21	22	23	24	25
All Day Event Review Week	All Day Event Review Week	All Day Event Review Week All Day Event Last day of Term 2/ Sem 1	All Day Event EXAMS	All Day Event EXAMS	All Day Event EXAMS	
26	27	28	29	30	31	Feb 1
	All Day Event PD Day	All Day Event FIRST DAY S EMES TE RTWC All Day Event Sem 1 Report Cards Due			All Day Event XBlock = 2 9:00 AM Dominican Retreat	