

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
February 10th, 2015 - VCSS Library – 7:30pm

Meeting Minutes

ATTENDANCE:

Members:

Edith Elder (Chair)
 Michael Lauer
 Maureen Long
 Dianne Tait

School Administration: Ryan Sikkes

Secretary/Treasurer: Yolande Cherepak

Regrets: Shanon Cooper
 Jeanette Gallant

Guests/Parents: none

SUBJECT:

ACTION

1. OPENING PRAYER

Sister Edith opened the meeting with a prayer at 7:35pm.

2. BOUQUETS TO:

- Principal Ryan Sikkes for a ~~positive~~ negotiating a new cafeteria arrangement.
- Jane Londero and her grade 11 math class who made two quilts and a pillow as Christmas presents for the Teen Parent Centre.
- Those involved in the preparation and facilitation of the Christian Unity Celebration.
- All members of the school administration team for their support to the school administrators and for their contribution to the successful running of the school.

3.ADOPTION OF AGENDA

Motion to approve the agenda with the following additions:

Add under Reports: 6.5 Busing Committee

Add under New Business: 7.4 Internet Safety Presentation

Moved by: Michael

Seconded by: Dianne

All in favour

*Motion
Carried*

4.ADOPTION OF PREVIOUS MEETING MINUTES (January 13th, 2015)

The draft minutes of the January 13th, 2015 meeting were reviewed.

Motion to approve the minutes as amended.

Moved by: Michael

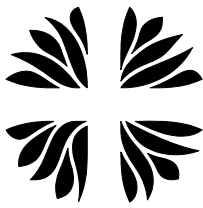
Seconded by: Maureen

All in favour

*Motion
Carried*

<p>5. BUSINESS ARISING FROM MINUTES –</p> <p>The Chair contacted Deputy Minister Royle regarding the role of the Episcopal Corporation in hiring staff in Catholic schools and received clarification on the hiring of classroom teachers, and vice-principal and principal positions.</p>	
<p>6. REPORTS</p> <p>6.1 Secretary-Treasurer</p> <ul style="list-style-type: none"> • The bank balance is \$6117.98. The ledger balance is \$5872.98 which includes cheques issued at this meeting. • There has been no word from Yukon Education regarding council’s proposed annual budget. 	
<p>6.2 Principal/Vice-Principal</p> <p>School Administration highlighted items from the Principal’s Report.</p>	
<p>6.3 SGP & PLC</p> <p>School Administration gave an update on the School Growth Plan, as well as Professional Learning Communities (PLC).</p>	
<p>6.4 CEAY Update</p> <ul style="list-style-type: none"> • Faith Formation – A small committee has been formed to develop a TOR and a form on current faith formation activities. • ACSTA Update – The association has accepted CEAY’s application for membership and some paperwork has been received. • Youth Mass – Changed to April 26th, 2015. CEAY will do hospitality. • ADM Committee – Shanon Cooper has accepted to be the CEAY representative. 	
<p>6.5. Busing Committee</p> <p>The Busing Committee supports that the Transportation Unit consult with school councils/ parents regarding the mandatory City Transportation proposal for Grade 10 to 12 students.</p>	
<p>7. NEW BUSINESS</p> <p>7.1 School Review Report</p> <p>Tabled until next meeting.</p>	
<p>7.2 Criteria for CEAY Awards</p> <ul style="list-style-type: none"> • Discussion about the criteria and allotment of the CEAY awards for Vanier students • Decision to rename one of the award categories, <i>CEAY Christian Witness Service Awards</i> , and allocate monies to grad awards and to VCS Fund. 	

<p>7.3 Symposium: Mark One: Christian Anthropology (discussion)</p> <p>Tabled until next meeting.</p>	
<p>7.4 Internet Safety Presentation – Feb 23rd, 2015</p> <p><i>ACTION:</i> Post this event on the school website.</p> <p><i>ACTION:</i> Contact Sacred Heart Parish for posting in church bulletin.</p>	<p>School Admin</p> <p>Chair</p>
<p>8. INFORMATION ITEMS - none</p>	
<p>9. ITEMS FOR FUTURE AGENDA – n/a</p>	
<p>10. IN-CAMERA SESSION - none</p>	
<p>11. ADJOURNMENT</p> <p>The next monthly meeting is Tuesday, March 10th, 2015</p> <p>Motion to adjourn the meeting at 10pm.</p> <p>Moved by: Chair All in favour</p>	<p><i>Motion Carried</i></p>



Vanier Catholic Secondary

16 Duke Road, Whitehorse, YT Y1A 4M2
Phone: (867) 667-5901 Fax: (867) 393-6370
www.vcss.ca

Ryan Sikkes, *Principal*

Jeanette Gallant, *Vice-Principal*

School Council Meeting
February 10, 2015
Principal's Report

1. Enrolment as of February 4, 2015:

	February 2015	January 2015	June 2014	September 2013
Grade 8	67	67	66	60
Grade 9	68	68	72	66
Grade 10	75	75	72	73
Grade 11	74	73	74	74
Grade 12	76	76	93	82
Secondary Ungraded	18	19	17	15
TOTAL	378	378	394	370

As of December 31, there were 75 students in Grade 7 at CKES and HFES
(Class Size Maximums: Grades 8 & 9 = 26; Grades 10-12 = 28)

2. Staffing

	September 2014	September 2013	September 2012
Administration	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	28.0 FTE	30.0 FTE	31.0 FTE
SRP Teaching Staff	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	33.5 FTE	35.0 FTE	36.0 FTE
Educational Assistants/RT	9.75 FTE	8.5 FTE	8.5 FTE
Office Staff	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

- Staffing Changes:
 - Semester 2 Changes
 - Dave Thomson has some counselling time for timetabling
 - Marcia LaLonde has increased to 1.0 FTE
 - Emily Payne is backfilling for Sylvie Ouimet
 - Tanis Giczi has returned to VCSS
 - Education Leave – Marcia LaLonde has accepted a year's leave for the 2015-2016 school year.
 - Sharon Kroeker from Watson Lake has been assigned as our educational psychologist.
 - We are (anxiously) awaiting our staffing allocation for 2015-2016 (expected by the end of the month)!

3. Teaching and Learning

- Exam week went very smoothly and our second semester has started with few problems.
- Course selection will begin in late February for the 2015-2016 school year.
 - i. Course Handbook is being updated
 - ii. Course selection sheets are being updated
 - iii. We are considering options for French/Additional Language at Grade 8 & 9 level.
 - iv. We will continue with Humanities and Scimatics for Grades 8 & 9
 - v. We are looking at how we might expand programming for ELL students, especially those who arrive mid-year.
 - vi. We would like to include an additional period from 3:30-4:45 each day to increase programming flexibility.
- Sandra Herbst attended and hosted model lessons with Pre- and Post-discussions
- Guests in the school included Dr. Martin Rumshiedt (Atlantic School of Theology), Katrina Laquian (Development and Peace), Angela Code and Natalie Sands (BYTE), Michelle Wolsky (Yukon Sexual Health Clinic)
- Teacher and Support Staff evaluations are in progress

4. Activities and Events

- See attached calendars for Feb/Mar
- Shrove Tuesday Pancake Breakfast – February 17, starting at 7:30 am
- Ash Wednesday Celebration – February 18 @ 11 am
- Parent-Teacher Interviews – March 12
 - Join us for dinner at 5:30 pm (tentative)!

5. Facilities/Capital/Budget

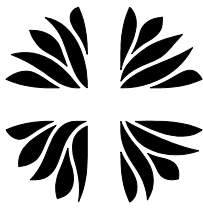
- Cafeteria operator agreed to stay until the end of the year.
- School budget is very low. We are “tightening the belt” until March 31!
- Ventilation work in metal shop has not yet proceeded.

6. School Growth Plan

- Need to recall School Growth Plan Steering Committee and recruit new students.
- See Jeanette’s report

7. Professional Learning Communities

- See Jeanette’s report



Vanier Catholic Secondary

16 Duke Road, Whitehorse, YT Y1A 4M2
Phone: (867) 667-5901 Fax: (867) 393-6370
www.vcss.ca

Ryan Sikkes, *Principal*

Jeanette Gallant, *Vice-Principal*

School Council Meeting
February 10, 2015
Principal's Report

1. Enrolment as of February 4, 2015:

	February 2015	January 2015	June 2014	September 2013
Grade 8	67	67	66	60
Grade 9	68	68	72	66
Grade 10	75	75	72	73
Grade 11	74	73	74	74
Grade 12	76	76	93	82
Secondary Ungraded	18	19	17	15
TOTAL	378	378	394	370

As of December 31, there were 75 students in Grade 7 at CKES and HFES
(Class Size Maximums: Grades 8 & 9 = 26; Grades 10-12 = 28)

2. Staffing

	September 2014	September 2013	September 2012
Administration	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	28.0 FTE	30.0 FTE	31.0 FTE
SRP Teaching Staff	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	33.5 FTE	35.0 FTE	36.0 FTE
Educational Assistants/RT	9.75 FTE	8.5 FTE	8.5 FTE
Office Staff	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

- Staffing Changes:
 - Semester 2 Changes
 - Dave Thomson has some counselling time for timetabling
 - Marcia LaLonde has increased to 1.0 FTE
 - Emily Payne is backfilling for Sylvie Ouimet
 - Tanis Giczi has returned to VCSS
 - Education Leave – Marcia LaLonde has accepted a year's leave for the 2015-2016 school year.
 - Sharon Kroeker from Watson Lake has been assigned as our educational psychologist.
 - We are (anxiously) awaiting our staffing allocation for 2015-2016 (expected by the end of the month)!

3. Teaching and Learning

- Exam week went very smoothly and our second semester has started with few problems.
- Course selection will begin in late February for the 2015-2016 school year.
 - i. Course Handbook is being updated
 - ii. Course selection sheets are being updated
 - iii. We are considering options for French/Additional Language at Grade 8 & 9 level.
 - iv. We will continue with Humanities and Scimatics for Grades 8 & 9
 - v. We are looking at how we might expand programming for ELL students, especially those who arrive mid-year.
 - vi. We would like to include an additional period from 3:30-4:45 each day to increase programming flexibility.
- Sandra Herbst attended and hosted model lessons with Pre- and Post-discussions
- Guests in the school included Dr. Martin Rumshiedt (Atlantic School of Theology), Katrina Laquian (Development and Peace), Angela Code and Natalie Sands (BYTE), Michelle Wolsky (Yukon Sexual Health Clinic)
- Teacher and Support Staff evaluations are in progress

4. Activities and Events

- See attached calendars for Feb/Mar
- Shrove Tuesday Pancake Breakfast – February 17, starting at 7:30 am
- Ash Wednesday Celebration – February 18 @ 11 am
- Parent-Teacher Interviews – March 12
 - Join us for dinner at 5:30 pm (tentative)!

5. Facilities/Capital/Budget

- Cafeteria operator agreed to stay until the end of the year.
- School budget is very low. We are “tightening the belt” until March 31!
- Ventilation work in metal shop has not yet proceeded.

6. School Growth Plan

- Need to recall School Growth Plan Steering Committee and recruit new students.
- See Jeanette’s report

7. Professional Learning Communities

- See Jeanette’s report

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 1	2	3 3:30 PM Staff Meeting	4 All Day Event Development and Peace presentations	5 All Day Event Administrators' Meetings	6 All Day Event Administrators' Meetings 2:00 PM X = PLC	7
8	9 All Day Event Sandra Herbst Presentations	10 All Day Event Revised Curriculum Dept Meeting 3:30 PM Department Heads 7:30 PM School Council	11 All Day Event Department Working Group Meetings 11:45 AM FRENCH CAFÉ	12 10:00 AM Sisters in Spirit - Courtney Wheelton	13 All Day Event Basketball Tourney 2:00 PM X = 6	14 All Day Event Basketball Tourney
15	16	17 7:00 AM Shrove Tuesday Pancake Breakfast	18 11:00 AM Ash Wednesday Celebration	19 9:00 AM Catholic Admin Team Meeting 1:00 PM Van de zvous	20 All Day Event Heritage Day	21
22	23	24	25	26 All Day Event Course Selection Presentations 1:00 PM Gr. 10 and 11 2:00 PM Grade 9	27 2:00 PM X = PLC	28

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 1	2	3 12:00 PM Interims Due 3:30 PM Staff Meeting	4 All Day Event Interims and Newsletter Mailed All Day Event Grade 9 Immunizations	5	6 2:00 PM X = 5	7
8	9 All Day Event Course Selections into YSIS 9:00 AM January exam results released	10 All Day Event Course Selections into YSIS 3:30 PM Department Heads 7:30 PM School Council	11 All Day Event Course Selections into YSIS	12 All Day Event Course Selections into YSIS All Day Event Locker Cleanout! 4:00 PM Parent Teacher Interviews	13 All Day Event Course Selections into YSIS All Day Event Locker Cleanout! 2:00 PM X = PLC	14
15	16 All Day Event Spring Break	17 All Day Event Spring Break	18 All Day Event Spring Break	19 All Day Event Spring Break 9:00 AM Catholic Admin Team Meeting	20 All Day Event Spring Break	21 All Day Event Spring Break
22 All Day Event Spring Break	23 All Day Event Spring Break	24 All Day Event Spring Break	25 All Day Event Spring Break	26 All Day Event Spring Break	27 All Day Event Spring Break	28
29	30	31	Apr 1	2	3 All Day Event Good Friday - No school	4

School Growth Plan and PLC Update:

February, 2015

Our Inquiry: How will an all-school focus on improved writing instruction influence student performance?

What are we learning?

- At last staff meeting, teachers were prompted to consider how they can change their grading practices from “assessments-based grading” to “outcome-based grading.” We desire the conversation to shift from marks to learning.
- Feb. 9 – Sandra Herbst facilitated demonstration lessons in grade 8 and 11 classrooms
- Each discipline team is now using PLC time to explore their own roles in supporting the SGP:
 - The humanities team is working on creating a writing continuum;
 - Math and science teachers are exploring the key criteria for reports and communicating thinking;
 - Applied skills teachers are looking at ways to more purposefully build academic vocabulary
 - The teachers responsible for languages are exploring how to best assess writing in their disciplines

How's it going?

- Teachers are working together and asking good questions about their practice. Together, they are challenging perspectives and finding places of common understanding
- While there is a sense of cautiousness, there is also a willingness to make a difference in student learning

What's next?

- The next two PLC sessions will involve discipline teams working together to accomplish goals of the SGP
- The SGP Committee will meet in the near future – exact date to be determined.