

**VANIER CATHOLIC SECONDARY SCHOOL COUNCIL**  
**February 11th, 2014 - VCSS Library – 7:30pm**

**Meeting Minutes - Approved**

**ATTENDANCE:**

**Members:**

Paul Flaherty (Chair)  
 John Berg  
 James Mooney  
 Dianne Tait  
 Terry Prenoslo

**Secretary/Treasurer:**

Yolande Cherepak

**School Administration:**

Ryan Sikkes  
 Kyle Janzen

**Guests/Parents:** Tjieske van der Eide  
 Sandra Orban

**SUBJECT:**

**ACTION**

**1. OPENING PRAYER**

The Chair opened the meeting at 7:30pm with a prayer, the Our Father.

**2.ADOPTION OF AGENDA**

**Motion to approve the agenda as presented.**

**Moved by:** John

**Seconded by:** Terry

**All in favour**

***Motion  
 Carried***

**3.ADOPTION OF PREVIOUS MEETING MINUTES (Jan 14th, 2014)**

The minutes of the January 14<sup>th</sup>, 2014 meeting were reviewed.

**Motion to approve the minutes with the addition of:** “No update on MOU.” Under d) Correspondence – Yukon Education

**Moved by:** James

**Seconded by:** Dianne

**All in favour**

***Motion  
 Carried***

**4.BUSINESS ARISING FROM MINUTES**

- Action item under 6. *Principal’s Report - 7. Facilities* will be discussed under b) *Building Advisory Committee Update*
- Action item under 8.a) *School Calendar Discussion* will be addressed this meeting
- Action item under 8.e) *Guest Questions/Comments* will be discussed this meeting under 7.a) *Proposed Letter from Catholic School Councils*

**5.PRINCIPAL’S REPORT**

Administration highlighted items from the Principal’s Report (attached) with the following additional comments:

- The Health & Social Services Healthy Behaviours of School-aged Children five-year survey will be administered in the school this week.
- The Outdoor Ed trip has been postponed due to cold weather.
- First Nations Culture Week is a Social Inclusion Committee initiative. Activities will be happening in each block with outside presenters.

<p><b>a) SGP Update</b></p> <ul style="list-style-type: none"> <li>• New parent committee member: Angela N.</li> <li>• The SGP is on schedule: The student survey is happening next week and recommendations for SGP goals will be presented to Council at the March 11<sup>th</sup> meeting.</li> </ul>	
<p><b>b) Building Advisory Committee Update</b></p> <ul style="list-style-type: none"> <li>• Various small projects were discussed with the Facilities Project Manager on February 7<sup>th</sup>, including a need for more classroom space.</li> <li>• 2015-16 Capital Planning is underway and Administration will submit project ideas to Yukon Ed.</li> </ul>	
<p><b>6. CEAY Update</b></p> <ul style="list-style-type: none"> <li>• CEAY has donated \$1000.00 to the Vanier Dominican Republic Trip.</li> <li>• The Cat.Chat musical event is confirmed for May 22<sup>nd</sup> and 23<sup>rd</sup> in the elementary schools and at the parish. Still exploring the possibility of bringing Jesse Manibusan up in 2015.</li> <li>• Elections: Promotional materials for the Catholic School Elections are being developed and will be ready by the end of February in time for the next Vanier newsletter on March 3<sup>rd</sup>. Polling station locations and mail-in voting process were clarified.</li> <li>• Busing Committee: The next meeting will be in March. New bus routes for 2014-15 are currently under review.</li> <li>• The June CEAY General Meeting will be a good opportunity for new and current school council members to meet.</li> </ul> <p><i>Action Item:</i> Clarify with School Council Liaison Officer regarding School Council AGM dates</p>	<b>Chair</b>
<p><b>7. OTHER</b></p> <p><b>a) Proposed Letter from Catholic School Councils</b></p> <ul style="list-style-type: none"> <li>• A draft letter from the three Catholic School Council Chairs to Yukon Education, regarding the Safe &amp; Caring Schools Policy, was discussed.</li> <li>• The Episcopal Corporation supports the use of the Safe &amp; Caring Schools Policy and will take no action on the proposed One Heart Policy pending a response from Yukon Education.</li> <li>• Councils will request a response from Yukon Ed by mid-March.</li> </ul>	
<p><b>b) School Calendar discussion</b></p> <ul style="list-style-type: none"> <li>• Council will no longer discuss this topic and will not submit their comments in light of comments already submitted to Yukon Ed.</li> </ul>	
<p><b>c) Financial Update</b></p> <ul style="list-style-type: none"> <li>• Both the book and ledger balances are \$5183.13.</li> <li>• The council's proposed budget is still waiting approval by the Minister.</li> </ul> <p><i>Action Item:</i> Check with School Council Liaison Officer regarding status of budget.</p>	<b>Chair</b>
<p><b>d) Guest Questions/Comments</b></p> <ul style="list-style-type: none"> <li>• Discussion regarding the background of the Sexual Orientation and Gender Identity (SOGI) Policy, and use of the Safe &amp; Caring Policy as a highlighted document in the Catholic schools.</li> </ul>	

**e) IN-CAMERA SESSION**

**Motion to enter *in camera* session.**

**Moved by:** Paul

**Seconded by:** James

**All in favour.**

*Carried*

Council went *in-camera* at 9:07pm.

**Motion to go out of *in-camera* session.**

**Moved by:** James

**Seconded by:** Terry

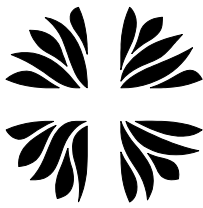
**All in favour.**

*Carried*

Council returned to a public forum at 9:13pm.

**9.ADJOURNMENT**

Meeting was adjourned at 9:13pm.



# Vanier Catholic Secondary

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[www.vcss.ca](http://www.vcss.ca)

Ryan Sikkes, *Principal*

Kyle Janzen, *Vice-Principal*

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## School Council Meeting February 11, 2014 **Principal's Report**

1. Enrolment as of February 10, 2014 – lots of cross-enrollments
  - Enrolment by grade:
    1. Grade 8 – 66 (Last month=64)
    2. Grade 9 – 71 (Last month=70)
    3. Grade 10 – 74 (Last month=71)
    4. Grade 11 – 75 (Last month=74)
    5. Grade 12 – 92 (Last month=88)
    6. Ungraded – 16 (Unchanged)Total – 392 (Last month=383)

(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)
2. Staffing
  - Counsellor – Lucie Desaulniers was offered a 0.5 FTE position until the end of the school year. Andrea Fougere-Chou was offered Mia's back-fill until the end of the year.
  - Youth Achievement Centre – Heather Avison was hired as 0.5 FTE until end of year.
  - Religious Education Coordinator – Duties are being shared amongst current religion teachers. Permanent position will be posted ASAP.
  - French – Medical Leave until Mar 14. Emily Payne is a long term sub for this position.
  - Anxiously awaiting enrolment projections and staffing allotments for next year!
3. Programming
  - Plans for 2014-2015 school year are underway
    - i. Teacher intention surveys are out
    - ii. Settling on Gr. 8 & 9 programming options
    - iii. Course selection in early April
    - iv. Goal to have timetables distributed by June 12
4. Activities and Events
  - See attached calendars
5. School Growth Plan
  - The Team:
    - i. Administration – Ryan, Kyle, Mia
    - ii. Staff – Dagmar Ferris, Marcia Lalonde

- iii. Students – Gavin M. and Sean C.
- iv. Parents – Sandra O. and Angela N.
- v. Council – Dianne

- Student survey is being administered electronically Feb 17-20
- Target date of presentation of goal recommendation to council is Mar 11.

6. Professional Learning Communities

- February 14 will be time to review formative data from final exams/midterms and create/revise long term plans.

7. Facilities/Capital

- Gord Debruyne meeting – Feb 7
- Capital Planning for 2014-2015

# February 2014

## Activity Calendar

Jan 2014							Mar 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 26	27	28	29	30	31	Feb 1
	All Day Event PD Day	All Day Event FIRST DAY SEMESTER WOC 8:30 AM Assembly		All Day Event Sem 1 Report Cards Due 11:00 AM Grad Students Meeting	All Day Event XBlock = 2 9:00 AM Dominican Retreat	
2	3	4	5	6	7	8
	9:00 AM Grad Portraits	12:00 AM Grad Portraits 3:30 PM Staff Meeting	12:00 AM Grad Portraits All Day Event Report Cards and Newsletters Mailed	12:00 AM Grad Portraits	12:00 AM Grad Portraits All Day Event XBlock = 4 6:00 PM Super Hoops at FHC	
9	10	11	12	13	14	15
	All Day Event Health Behaviours Survey - Gr 8-10	All Day Event Butte Creek Trip All Day Event Health Behaviours Survey - Gr 8-10 3:30 PM Dept Heads 7:00 PM Grad Committee Meeting-Theme 7:30 PM School Council	All Day Event Butte Creek Trip	All Day Event Butte Creek Trip All Day Event Health Behaviours Survey - Gr 8-10 All Day Event Basketball Tournament 7:00 PM Grade 9 Dance	All Day Event Basketball Tournament All Day Event PLC	
16	17	18	19	20	21	22
	All Day Event School Growth Plan Survey	All Day Event School Growth Plan Survey	All Day Event School Growth Plan Survey 7:00 AM Women's Symposium SJ 12 absent in am	All Day Event School Growth Plan Survey All Day Event Vandezvous All Day Event Mia's last day. :(	All Day Event Rendezvous Stat Holiday All Day Event NO SCHOOL	
23	24	25	26	27	28	Mar 1
	All Day Event FN Culture Week	All Day Event FN Culture Week	All Day Event FN Culture Week 12:00 PM Joint Health and Safety Cttee	All Day Event FN Culture Week All Day Event Ryan & Kyle out 8:00 AM TdaP Booster Shots 6:00 PM Super Hoops Championships	All Day Event FN Culture Week All Day Event Ryan & Kyle out 12:00 AM Super Hoops Championships All Day Event XBlock = 6	

# March 2014

## Activity Calendar

Feb 2014							Apr 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28		27	28	29	30			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 23	24	25	26	27	28	Mar 1
	All Day Event FN Culture Week	All Day Event FN Culture Week	All Day Event FN Culture Week 12:00 PM Joint Health and Safety Cttee Loc: Kyle's office	All Day Event FN Culture Week All Day Event Ryan & Kyle out 8:00 AM TdaP Booster Shots 6:00 PM Super Hoops Championships	All Day Event FN Culture Week All Day Event Ryan & Kyle out 12:00 AM Super Hoops Championships All Day Event XBlock = 6	
2	All Day Event Interims due in office 6:00 PM Basketball Yuk on Champs	12:00 AM Basketball Yuk on Champs 7:00 AM Shrove Tuesday Pancakes 3:30 PM Staff Meeting	11:00 AM Ash Wednesday Celebration	All Day Event Interims and Newsletter mailed 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom 12:00 PM English 12 and SJ 12 Gwandak Theatre (pm)	All Day Event PLC over intercom 8:35 AM AM Prayer over intercom 9:00 AM DR Spaghetti Dinner	All Day Event Basketball Champ Finals 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom
9	7:00 AM Avalanche Awareness Camp 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom	12:00 AM Avalanche Awareness Camp 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom 3:30 PM Dept Heads Loc: Ryan's Office 7:30 PM School Council 7:30 PM School Council	12:00 AM Avalanche Awareness Camp 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom 7:00 PM Grade 9 into 10 parent night Loc: cafeteria	12:00 AM Avalanche Awareness Camp 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom 9:00 AM O Canada French Play (am) French classes only 3:00 PM Parent Teacher Interviews	12:00 AM Avalanche Awareness Camp All Day Event Last Day of Classes Before Spring Break All Day Event XBlock = 8 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom	
16	9:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break
23	12:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break	12:00 AM Spring Break	
30	All Day Event First Day Back After Break 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom	8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom 3:30 PM Staff Meeting	Apr 1 7:00 AM Muskrat Camp 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom	2 12:00 AM Muskrat Camp 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom 9:00 AM DR Departure	3 12:00 AM Muskrat Camp All Day Event XBlock = 1 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom	4 8:35 AM AM Prayer over intercom 8:35 AM AM Prayer over intercom