

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
January 14th, 2014 - VCSS Library – 7:30pm

Meeting Minutes

ATTENDANCE:

Members:

Paul Flaherty (Chair)
 John Berg
 James Mooney
 Dianne Tait

Secretary/Treasurer:

Yolande Cherepak

School Administration:

Ryan Sikkes
 Kyle Janzen

Regrets: Terry Prenoslo

Guests/Parents: Brian Kitchen

Tjieske van der Eide

Cynthia Matechuk

SUBJECT:

ACTION

1. OPENING PRAYER

The Chair opened the meeting at 7:30pm with a prayer, the Our Father.

2.ADOPTION OF AGENDA

Motion to approve the agenda with the addition of: *University Recruiter* and *In-Camera Session*.

Moved by: John

Seconded by: James

All in favour

Motion Carried

3.ADOPTION OF PREVIOUS MEETING MINUTES (Dec 17th, 2013)

The minutes of the December meeting were reviewed.

Motion to approve the minutes as presented.

Moved by: Dianne

Seconded by: James

All in favour

Motion Carried

4.BUSINESS ARISING FROM MINUTES

- Chair responded to AYSCBC regarding the texting application software.
- The CEAY ED will represent the Catholic School Councils at the Busing Committee meeting on Jan. 28, 2014.
- The BC Ministry of Education's 7-year school schedule is no longer available.

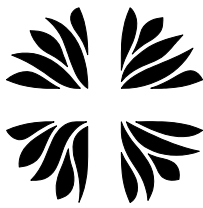
5.GUEST PRESENTER - Colleen Latham – PARTY Program

Ms. Latham showed a video and distributed a written description of the P.A.R.T.Y., Program. She is seeking input on a 2 ½ hr *No Regrets Live* presentation targeted to Grade 12 students which would reinforce key messages introduced in the Grade 8/9 P.A.R.T.Y. Program, as well as inform parents on how to talk to their teenagers about risk management.

Council and Administration are in favour of this initiative. If it were to go ahead this year, preference would be to have it delivered in-house and during the last week of April.

P.A.R.T.Y. will be seeking financial assistance outside of the schools to cover the \$5000 cost and will stay in contact with School Administration regarding financing.

<p>6. PRINCIPAL'S REPORT</p> <p>Principal Ryan Sikkes highlighted items from the Principal's Report (attached) with the following additional comments:</p> <p>3. Programming:</p> <p>Discussion on Grade 8/9 timetabling options: Linear vs semestered, with varying possibilities for class block organization.</p> <p>4. Activities & Events:</p> <p>Add Grade 8/9 Basketball tournament on Feb. 14th/15th.</p>	
<p>5. School Growth Plan (SGP):</p> <p>The development process has been updated. The next SGP meeting is this Thursday, January 16th.</p> <p>Action Item: Recommendations for SGP goals to be brought forward at March 11th meeting for council approval.</p> <p>Gaps in data have been identified:</p> <ol style="list-style-type: none"> 1) Post-secondary education data for Vanier Graduates (which institutions attending, length of program, graduation rates, etc.) <p>Action Item: Consult with Yukon Advanced Education Branch to see if they have any data.</p> <ol style="list-style-type: none"> 2) Current student data – The Committee plans to survey current students on a variety of topics. 	<p>School Admin</p> <p>School Admin</p>
<p>7. Facilities:</p> <p>There is a new workout gym on the 2nd floor.</p> <p>Several small projects are being considered at this time.</p> <p>Action Item: Arrange Building Committee Meeting with Yukon Ed Facilities Project Manager to discuss potential larger projects.</p>	<p>School Admin</p>
<p>7. CEAY Update</p> <ul style="list-style-type: none"> • Blueprints Conference funding deferred to next meeting. • The next CEAY General meeting is Tuesday, January 21st, 2014. 	
<p>8. OTHER</p> <p>a) School Calendar Discussion</p> <ul style="list-style-type: none"> • Administration provided council members with the results of last year's school calendar MonkeySurvey. • Council discussed these results as well as questions from the current survey. <p>Action Item: Summarize council comments and submit to Yukon Education by January 31st deadline.</p>	<p>Chair</p>
<p>b) Financial Update</p>	



Vanier Catholic Secondary

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Ryan Sikkes, *Principal*

Kyle Janzen, *Vice-Principal*

School Council Meeting January 14, 2014 **Principal's Report**

1. Enrolment as of January 13, 2014

- Enrolment by grade:
 1. Grade 8 – 64
 2. Grade 9 – 70
 3. Grade 10 – 71
 4. Grade 11 – 74
 5. Grade 12 – 88
 6. Ungraded – 16Total – 383

Note: We expect 5-10 additional students for Semester II

(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)

2. Staff

- Counsellor – One candidate was offered the position but declined. Competition was closed as unsuccessful. Additional candidate was located and interviewed on Jan 13.
- Youth Achievement Centre – Posting is closed and resumes were screened. Interviews are on Jan 15.
- Religious Education Coordinator – Leaving at end of semester. Duties will be shared amongst current religion teachers and job may be posted as teaching position for remainder of year. Permanent position will be posted in the spring.
- French – Medical Leave until Mar 14. Looking for qualified replacement.

3. Programming

- Plans for 2014-2015 school year are underway
 - i. Teacher surveys out soon
 - ii. Exploring Gr. 8 & 9 programming options
 - iii. Course selection in early April
 - iv. Goal to have timetable built by June 12

4. Activities and Events

- See attached calendars

5. School Growth Plan

- First meeting was held on Jan 9
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- The Team:
 - i. Administration – Ryan, Kyle, Mia
 - ii. Staff – Dagmar Ferris, Marcia Lalonde
 - iii. Students – Gavin M. and Sean C.
 - iv. Parents – Sandra O and ??
 - v. Council – Dianne and ??
 - Student survey is being developed
6. Professional Learning Communities
- Jan 10 was department time to prepare common/formative portions of midterm and final exams.
7. Facilities/Capital
- Small gym – Gym is back in use
 - Capital Planning for 2014-2015
 - **Schools/School Councils** - Last year for the first time, a Capital Planning form was sent out to all schools that invited them to submit projects for the 2014/15 fiscal year. We heard back from approx. 6 or 7 schools and all of those projects have gone forward for inclusion in 2014/15 if they had not already been done. This year, we need to get the input once again from Schools but also from School Councils. I have attached the Capital Planning form for distribution to schools and councils.
 - **New Programming Requirements** – these fall under Various School Renovations and this line funds renovations that may be required to accommodate programming changes which means that we need to look 2 – 3 years into the future.
- The due date to submit requests for the Capital Plan for 2015/16 and 2016/17 is March 31, 2014.**
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January 2014

Activity Calendar

Dec 2013							Feb 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30	31					23	24	25	26	27	28	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 29 All Day Event Christmas Break	30 All Day Event Christmas Break	31 All Day Event Christmas Break	Jan 1 All Day Event Christmas Break	2 All Day Event Christmas Break	3 All Day Event Christmas Break	4
5	6 All Day Event First Day Back After Bre ak All Day Event Newsletter and Exam Schedule Mailed 10:00 AM Epiphany Celebration	7	8	9	10 All Day Event PLC	11
12	13	14 3:30 PM Staff Meeting	15 All Day Event Review Week	16 All Day Event Review Week	17 All Day Event Review Week All Day Event XBlock = 3 9:00 AM	18 All Day Event Review Week
19 All Day Event Review Week	20 All Day Event Review Week	21 All Day Event Review Week All Day Event Last day of Term 2/ Sem 1	22 All Day Event EXAMS	23 All Day Event EXAMS	24 All Day Event EXAMS	25
26	27 All Day Event PD Day	28 All Day Event FIRST DAY S EMES TE RTWC	29	30 All Day Event Sem 1 Report Cards Due	31 All Day Event XBlock = 2 9:00 AM Dominican Retreat	Feb 1

February 2014

Activity Calendar

Jan 2014							Mar 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 26	27	28	29	30	31	Feb 1
	All Day Event PD Day	All Day Event FIRST DAY SEMESTER TWC		All Day Event Sem 1 Report Cards Due	All Day Event XBlock = 2 9:00 AM Dominican Retreat	
2	3	4	5	6	7	8
	All Day Event Report Cards and Newsletters Mailed 9:00 AM Grad Portraits Loc: VCS	12:00 AM Grad Portraits Loc: VCS 3:30 PM Staff Meeting	12:00 AM Grad Portraits Loc: VCS 9:00 AM	12:00 AM Grad Portraits Loc: VCS	12:00 AM Grad Portraits Loc: VCS All Day Event XBlock = 4	
9	10	11	12	13	14	15
				7:00 PM Grade 9 Dance	All Day Event PLC	
16	17	18	19	20	21	22
	7:00 AM ARTS 10 Butte Creek Trip	12:00 AM ARTS 10 Butte Creek Trip	12:00 AM ARTS 10 Butte Creek Trip	All Day Event Van de zvo us	All Day Event Rendezvous Stat Holiday	
23	24	25	26	27	28	Mar 1
				8:00 AM Tdap Booster Shots	All Day Event XBlock = 6	