

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
June 2nd, 2015 - VCSS Library – 7:00pm

Meeting Minutes

ATTENDANCE:

Members:

Edith Elder (Chair)
 Michael Lauer
 Maureen Long
 Dianne Tait
 Shanon Cooper

School Administration: Ryan Sikkes

Secretary/Treasurer: Yolande Cherepak

Regrets: Jeanette Gallant

Guests/Parents: Bob Walker (Yukon Ed)

SUBJECT:

ACTION

1. OPENING PRAYER

Sister Edith opened the meeting at 7:00pm with a prayer, *Cross of Christ*.

2. BOUQUETS TO:

- The Grad Committee and school administration team for a memorable graduation weekend including the Eucharistic celebration, reception, and cap & gown ceremony.
- Ben Craigen and the students who went to Tennessee for the Destination Imagination competition.
- Ada Rienks who has been a great contributor to education in the Yukon including 22 years in Carcross and 10 years at Vanier as an E.A..
- Bill Willoughby and the Social Inclusion Committee who organized the Filipino Independence Day celebration.
- Janet Clarke for organizing the Ridge Run.

3.ADOPTION OF AGENDA

Motion to approve the agenda with the following additions under Information Items:

8.4 SFAA

8.5 Father William H. Judge S.J. book

Moved by: Michael

Seconded by: Shanon

All in favour

Motion Carried

4.ADOPTION OF PREVIOUS MEETING MINUTES (May 12th, 2015)

The draft minutes of the May 12th, 2015 meeting were reviewed.

Motion to approve the minutes with amendments.

Moved by: Michael

Seconded by: Maureen

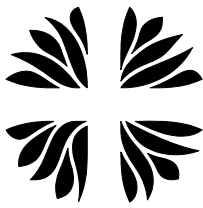
All in favour

Motion Carried

5.BUSINESS ARISING FROM MINUTES – None

<p>6. REPORTS</p> <p>6.1 Secretary-Treasurer</p> <ul style="list-style-type: none"> • The bank balance is \$5,137.98. The ledger balance is \$ 3492.98 which include outstanding cheques from May and cheques issued at this meeting. • The year-end financial report will be prepared the first week in July for submission to Yukon Ed. The final version will need to be signed by Chair and Sec-trea. <p>ACTION: Circulate year-end financial report to council members.</p> <ul style="list-style-type: none"> • School Council Liaison Officer, Bob Walker, confirmed that council funds are to be used for honorariums, secretary-treasurer remuneration, and operating costs. Extraordinary expenditures outside of regular operating expenses are to receive ministerial approval. The School Council Liaison Officer and Superintendent together have the authority to approve extraordinary expenditures of \$1000 or less. 	<p>Sec-Trea</p>
<p>6.2 Principal/Vice-Principal</p> <ul style="list-style-type: none"> • School Administration highlighted items from the Principal's Report with the following additions: <ul style="list-style-type: none"> ○ June 11th – EA appreciation lunch ○ June 15th – Ada Rienks' going-away tea – 2 to 4pm 	
<p>6.3 SGP & PLC</p> <ul style="list-style-type: none"> • School Administration presented highlights of the Draft School Growth Plan. • The Council reviewed and endorsed the Draft School Growth Plan. • There are currently 18 PLCs scheduled for next year. 	
<p>6.4 CEAY Update</p> <ul style="list-style-type: none"> • The website is up and running. • A process for handling financial assistance requests is being developed. • The CEAY Chair attended the ACSTA Board meeting in May. <p>ACTION: Send any feedback on financial assistance process to CEAY ED by Friday, June 5th.</p>	<p>Council members</p>
<p>7. NEW BUSINESS</p> <p>7.1 Formalize donation to Destination Imagination students</p> <p>The following motion was made and voted upon by council via email on May 13, 2015.</p> <p>Motion: To assist with Destination Imagination student expenses up to \$100 per student for a total of \$400.</p> <p>Moved by: Dianne Seconded by: Maureen All in favour</p>	<p><i>Motion Carried</i></p>
<p>7.2 Faith Formation Fund: Catholic School Councils' contribution</p> <p>Discussion about sources of funding for faith development.</p>	

<p>7.3 Symposium: Mark Four: Gospel Witnesses</p> <p>Round-table on this topic.</p>	
<p>7.4 Staff Appreciation Lunch</p> <p>Council discussed the organization of the lunch to be held after the staff mass on June 15th.</p>	
<p>7.5 Yukon Food for Learning AGM @YTA Wednesday, June 10 @ 11:30 am</p> <p>ACTION: Notify the Chair if able to attend on behalf of Vanier Council.</p>	<p>Council members</p>
<p>8. INFORMATION ITEMS</p>	
<p>8.1 Reminder: School Council Retreat August 29, 2015 @ 242 Alsek Road</p>	
<p>8.2 ACSTA's annual report</p>	
<p>8.3 CEAY & Yukon Catholic Schools' AGM: Thursday, Sept 24, 2015</p>	
<p>8.4 Student Financial Assistance Act consultation</p> <p>An open house is being held on June 9th from 7 to 9pm, or feedback can be provided online through the Yukon Education website.</p> <p>8.5 Father William H. Judge S.J. book</p> <p>This book was presented to Council to raise awareness of Father Judge's legacy in the Yukon.</p>	
<p>9. ITEMS FOR FUTURE AGENDA – none</p>	
<p>9.1 School council Calendar for 2015-16</p> <ul style="list-style-type: none"> • Council will plan on having their meetings the last Tuesday of the month with no meeting being held in December. • The following dates have been proposed for council meetings: Sept 3rd (8:30pm start), Sept 29th, Oct 27th, and Nov 24th. <p>9.2 School council budget for 2015-16</p>	
<p>10. IN-CAMERA SESSION – none</p>	
<p>11. NEXT MEETING: September 3rd after the school BBQ (~8:30pm)</p>	
<p>12. ADJOURNMENT</p> <p>Motion to adjourn the meeting at 9:50pm.</p> <p>Moved by: Chair</p>	



Vanier Catholic Secondary

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Ryan Sikkes, *Principal*

Jeanette Gallant, *Vice-Principal*

School Council Meeting
June 2, 2015
Principal's Report

1. Enrolment as of May 28, 2015:

	June 2015	May 2015	June 2014	September 2013
Grade 8	65	65	66	60
Grade 9	69	69	72	66
Grade 10	74	73	72	73
Grade 11	72	72	74	74
Grade 12	75	75	93	82
Secondary Ungraded	25	24	17	15
TOTAL	380	378	394	370

As of May 28, 75 of 78 available Gr. 8 spots have been claimed. No further admissions decisions will be made until August.

(Class Size Maximums: Grades 8 & 9 = 26; Grades 10-12 = 28)

2. Staffing

	September 2015	September 2014	September 2013	September 2012
Administration	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	26.7 FTE	29.0 FTE***	30.0 FTE	31.0 FTE
SRP Teaching Staff	3.7 FTE	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	32.4 FTE	34.5 FTE***	35.0 FTE	36.0 FTE
Educational Assistants/RT	12.0 FTE	9.75 FTE	8.5 FTE	8.5 FTE
Office Staff	?	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

*** = This has been incorrect on the reports for this year – these are the true numbers.

• **Staffing Changes:**

- Tanis Giczi has been hired as the temporary Humanities 8-12, Religion 8-12 posting for 2015-2016.
- Bruce Gillard has been hired as the temporary Religious Education Coordinator for 2015-2016.
- Maura Sullivan has accepted a permanent transfer to the Individual Learning Centre.
- Two postings for second semester backfills will go out in the fall.
- Retirements: Ada Rienks (Educational Assistant) – June 15, Anilee Ault (Financial Administrator) – November TBD

3. Teaching and Learning

- Recommendation letters were sent to:
 - i. Grade 9 students for Gr. 10 math placement
 - ii. Grade 10 or 11 students for Communications 11 & 12
 - iii. Any Math or English student who might need summer school
- Gr. 7 retreat was rescheduled for June 3.
- Rolling out a standard course outline/long range plan template for all staff – completed ones will be posted to school website.

4. Activities and Events

- See attached calendars for June/August/September
- Awards 1 – June 4 @ 7 pm
- Awards 2 – June 9 @ 1 pm
- Year End Staff Mass – June 15
- 2015-2016 PD Days
 - August 31 (Start up day and Gr. 8 orientation)
 - September 11 (CSOW retreat) – tentative
 - September 24 (Pre-ASPEN and team building)

5. Facilities/Capital/Budget

- Projects that may take place over the summer
 - Fuel tank replacement
 - Fenced compound/sea-can installation
 - Mezzanine screening or walling off

6. School Growth Plan

- Draft version of growth plan was submitted to council and department
- See Jeanette's report

7. Professional Learning Communities

- Last PLC was May 29, tasks included reviewing draft growth plan, awards and student schedules for next year.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>May 31</p>	<p>Jun 1 11:00 AM Philippines Independence Day</p>	<p>2 3:30 PM Staff Meeting 7:30 PM School Council</p>	<p>3 All Day Event Review Week All Day Event Gr 7 Retreat All Day Event Grad Trans. Presentations</p>	<p>4 All Day Event Review Week All Day Event Grad Trans. Presentations 7:00 PM Awards I</p>	<p>5 All Day Event Review Week 2:00 PM X = 4</p>	<p>6 All Day Event Review Week</p>
<p>7 All Day Event Review Week</p>	<p>8 All Day Event Review Week 5:00 PM Athletics Banquet</p>	<p>9 All Day Event Review Week All Day Event Last Day of Classes 7:30 AM End of S II / T IV 1:00 PM Awards II 2:00 PM Timetables distributed</p>	<p>10 All Day Event School-based Exams</p>	<p>11 All Day Event School-based Exams</p>	<p>12 All Day Event School-based Exams 2:00 PM X = PLC</p>	<p>13 All Day Event School-based Exams</p>
<p>14 All Day Event School-based Exams</p>	<p>15 All Day Event School-based Exams All Day Event Last Day of School Year 9:30 AM Staff Mass 10:30 AM Staff Brunch 1:00 PM Marks Due</p>	<p>16</p>	<p>17</p>	<p>18 All Day Event BC Government Exams??</p>	<p>19 All Day Event BC Government Exams??</p>	<p>20 All Day Event BC Government Exams??</p>
<p>21 All Day Event BC Government Exams??</p>	<p>22 All Day Event BC Government Exams??</p>	<p>23 All Day Event BC Government Exams??</p>	<p>24 All Day Event BC Government Exams??</p>	<p>25 All Day Event BC Government Exams??</p>	<p>26 9:00 AM Final submission of grades - until July 8 10:00 AM</p>	<p>27</p>
<p>28</p>	<p>29</p>	<p>30</p>	<p>Jul 1</p>	<p>2</p>	<p>3</p>	<p>4</p>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 26	27	28	29	30 9:00 AM June exam results released 10:00 AM Transcripts sent to Grade 12	31	Aug 1
2	3	4	5	6	7	8
9	10	11	12	13	14 9:00 AM Summer school submission of marks Deadline	15
16	17	18	19	20	21	22
23	24	25	26 All Day Event Summer Academy	27 All Day Event Summer Academy 4:00 PM Hike, Bike & BBQ	28	29
30	31 All Day Event PD Day 9:00 AM Staff Mass & Meeting 1:00 PM Grade 8 Orientation	Sep 1 All Day Event First Day of School 10:00 AM Spirit Rally?	2	3 6:00 PM Family BBQ & Honour Roll	4 2:00 PM X = PLC	5

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug 30	31	Sep 1	2	3	4	5
	All Day Event PD Day 9:00 AM Staff Mass & Meeting 1:00 PM Grade 8 Orientation	All Day Event First Day of School 10:00 AM Spirit Rally?		6:00 PM Family BBQ & Honour Roll	2:00 PM X = PLC	
6	7	8	9	10	11	12
	All Day Event Labour Day - NO SCHOOL	All Day Event School Wide Write 7:00 PM School Council	All Day Event School Wide Write		All Day Event PD Day? - CSOW Retreat? 2:00 PM X = PLC	
13	14	15	16	17	18	19
		3:30 PM Department Heads			All Day Event Crusaders Day 11:00 AM Terry Fox Run 2:00 PM X = PLC	
20	21	22	23	24	25	26
				All Day Event PD Day - School Based	All Day Event PD Day - ASPEN	
27	28	29	30	Oct 1	2	3
			7:00 AM FRANCE TRIP 3:30 PM Interims Due	12:00 AM FRANCE TRIP	12:00 AM FRANCE TRIP 2:00 PM X = PLC	12:00 AM FRANCE TRIP