

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
March 10th, 2015 - VCSS Library – 7:30pm

Meeting Minutes

ATTENDANCE:

Members:

Edith Elder (Chair)
 Michael Lauer
 Maureen Long
 Dianne Tait
 Shanon Cooper

School Administration: Ryan Sikkes

Jeanette Gallant

Secretary/Treasurer: Yolande Cherepak

Regrets: None

Guests/Parents: Maria Trainor

SUBJECT:

ACTION

1. OPENING PRAYER

Sister Edith opened the meeting at 7:30pm with the prayer, *Sow Much Love*.

2. BOUQUETS TO:

- Both senior basketball teams, and the Grade 9/10 basketball team players, coaches, and volunteer coaches for their excellent performance in this year's Yukon Championships.
- The organizers of the Shrove Tuesday pancake breakfast.
- The school and Maria for organizing a prayerful Ash Wednesday Celebration.
- The Social Justice Club who collected dresses for the Cinderella's Closet Project, and to the Guenette Family, owners of the Winmar Company, for drycleaning the dresses.
- Riverside Grocery store for selling over one thousand dollars (\$1000.00) worth of booster cards on Vanier's behalf.

3.ADOPTION OF AGENDA

Motion to approve the agenda with the following additions:

- Under 6.1 Secretary-Treasurer, add *Proposed Annual Budget*
- Under 7. New Business, add *7.3 Proposal for speaker*, and *7.4 Council meeting start time*
- Under 8. Information Items, add *8.3 Student Financial Assistance Act*

Moved by: Michael

Seconded by: Dianne

All in favour

Motion Carried

4.ADOPTION OF PREVIOUS MEETING MINUTES (February 10th, 2015)

The draft minutes of the February 10th, 2015 meeting were reviewed.

Motion to approve the minutes with amendments.

Moved by: Maureen

Seconded by: Michael

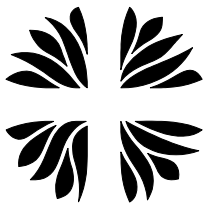
All in favour

Motion Carried

5.BUSINESS ARISING FROM MINUTES –

No one from council was able to attend the internet safety workshop however CEAY will get copies of the handouts and distribute to council.

<p>6. REPORTS</p> <p>6.1 Secretary-Treasurer</p> <ul style="list-style-type: none"> • The bank balance is \$6017.98. The ledger balance is \$ 5627.98 which includes cheques issued at this meeting. • The proposed annual budget was discussed. <p>ACTION: Check with Yukon Ed to see if Council needs permission for expenditures over a certain amount, and check to see if other councils are submitting annual budgets.</p>	Sec-Trea
<p>6.2 Principal/Vice-Principal</p> <p>School Administration highlighted items from the Principal's Report with the following additions:</p> <ul style="list-style-type: none"> • Parent info nights will be scheduled in the spring and in the fall. 	
<p>6.3 SGP & PLC</p> <p>School Administration gave an update on the School Growth Plan, as well as Professional Learning Communities (PLC).</p>	
<p>6.4 CEAY Update</p> <ul style="list-style-type: none"> • Two reps attended the Yukon Ed staff allocation committee meeting. • Work has started on a review of the CEAY bylaws, as well as on a TOR for a faith formation advisory committee. • The first ADM Advisory Committee meeting will be April 1st. • Announcement of CEAY membership to the ACSTA. • A financial request was received by PD committee for the May PD day. • The next General meeting is April 23rd. 	
<p>7. NEW BUSINESS</p> <p>7.1 School Review Report</p> <p>The report was discussed. The following comments were brought forward:</p> <ul style="list-style-type: none"> • The need for a school liaison with the Filipino community. • The need to strengthen ties with the Parish. • There is interest from students to have a new course to include Tagalog language, and Filipino culture and history. 	
<p>7.2 Symposium: Mark One: Christian Anthropology</p> <p>Round table discussion on this topic.</p>	
<p>7.3 Proposal for speaker</p> <p>Council supports having a Thursday night meeting/presentation with Dean Sarnecki on the evening of May 7th.</p>	



Vanier Catholic Secondary

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Ryan Sikkes, *Principal*

Jeanette Gallant, *Vice-Principal*

School Council Meeting March 10, 2015 **Principal's Report**

1. Enrolment as of March 4, 2015:

	March 2015	February 2015	June 2014	September 2013
Grade 8	65	67	66	60
Grade 9	69	68	72	66
Grade 10	74	75	72	73
Grade 11	73	74	74	74
Grade 12	76	76	93	82
Secondary Ungraded	20	18	17	15
TOTAL	377	378	394	370

As of January 31, there were 74 students in Grade 7 at CKES and HFES
(Class Size Maximums: Grades 8 & 9 = 26; Grades 10-12 = 28)

2. Staffing

	September 2015	September 2014	September 2013	September 2012
Administration	?	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	?	28.0 FTE	30.0 FTE	31.0 FTE
SRP Teaching Staff	?	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	?	33.5 FTE	35.0 FTE	36.0 FTE
Educational Assistants/RT	?	9.75 FTE	8.5 FTE	8.5 FTE
Office Staff	?	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

- Our staffing allocation is expected to be announced on Tuesday, March 10
- Staffing Plan for 2015-2016 is due to the superintendent on March 31
- Staffing Changes:
 - Emily Payne is covering Mme. Ouimet's courses until the end of the year
 - Alisha Witter is covering for Mr. Thomson who broke his leg

3. Teaching and Learning

- Semester II has started with few problems – interim reports for new classes have been issued.
- Parent-Teacher interviews for semestered courses are on March 12
- Course selection will begin in late February for the 2015-2016 school year.
 - i. Course Handbook has been updated
 - ii. Course selection sheets have been issued

- iii. Course selection presentations have been made to all students
- iv. Grade 9→10 course selection evening meeting occurred.
- v. Initial visit to Gr. 7 classrooms has occurred; additional transition activities are planned, including:
 - 1. Gr. 8 ambassadors
 - 2. Gr. 7 retreat
 - 3. Anecdotal reports and IEP meetings
 - 4. Gr. 8 orientation day
- Guests in the school included Dr. Dwyer Sullivan, MP Ryan Leef, and Courtney Wheelton (Sisters in Spirit).
- Teacher and Support Staff evaluations are in progress

4. Activities and Events

- See attached calendars for March/April/May
- Parent-Teacher Interviews – March 12
 - Join us for dinner at 5:30 pm (tentative)!
- Stations of the Cross – April 2 at 11 a.m.
- ThinkFAST – April 10

5. Facilities/Capital/Budget

- School budget is very low. We are “tightening the belt” until March 31! (UPDATE: I think we’re going to make it!)
- Ventilation work in metal shop has not yet proceeded.

6. School Growth Plan

- School Growth Plan Steering Committee has recruited new staff and student members.
- Revising goal for next year will commence shortly
- See Jeanette’s report

7. Professional Learning Communities

- See Jeanette’s report

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 1	2	3 11:00 AM Courtney Wheelton - Sisters in Spirit 12:00 PM Interims Due 3:30 PM Staff Meeting	4 All Day Event Interims and Newsletter Mailed All Day Event Grade 9 Immunizations	5	6 2:00 PM X = 5	7
8	9 All Day Event Course Selections into YSIS 9:00 AM January exam results released	10 All Day Event Course Selections into YSIS All Day Event Grade 9 Immunization Part 2 3:30 PM Department Heads 7:30 PM School Council	11 All Day Event Course Selections into YSIS	12 All Day Event Course Selections into YSIS All Day Event Locker Cleanout! 4:00 PM Parent Teacher Interviews	13 All Day Event Course Selections into YSIS All Day Event Locker Cleanout! 2:00 PM X = PLC	14
15	16 All Day Event Spring Break	17 All Day Event Spring Break	18 All Day Event Spring Break	19 All Day Event Spring Break 9:00 AM Catholic Admin Team Meeting	20 All Day Event Spring Break	21 All Day Event Spring Break
22 All Day Event Spring Break	23 All Day Event Spring Break	24 All Day Event Spring Break	25 All Day Event Spring Break	26 All Day Event Spring Break	27 All Day Event Spring Break	28
29	30	31	Apr 1	2 11:00 AM Stations of the Cross	3 All Day Event Good Friday - No school	4

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 29	30	31	Apr 1	2 11:00 AM Stations of the Cross	3 All Day Event Good Friday - No school	4
5	6 All Day Event Easter Monday - No School	7 All Day Event Review Week 3:30 PM Staff Meeting	8 All Day Event Review Week All Day Event Rotary Music Festival	9 All Day Event Review Week All Day Event Rotary Music Festival	10 All Day Event Review Week All Day Event Rotary Music Festival All Day Event End of Term II 9:00 AM Thinkfast 2:00 PM X = 4	11 All Day Event Rotary Music Festival
12 All Day Event Rotary Music Festival	13 All Day Event Rotary Music Festival 9:00 AM TRAX Spring/interim submission of data	14 All Day Event Rotary Music Festival 3:30 PM Department Heads 7:30 PM School Council	15 All Day Event Rotary Music Festival All Day Event Grade 8 retreat 12:00 PM Marks Due	16 All Day Event Rotary Music Festival All Day Event PARTY -901 9:00 AM Catholic Admin Team Meeting	17 All Day Event Rotary Music Festival 2:00 PM X = PLC	18 All Day Event Rotary Music Festival
19	20 All Day Event Newsletter and Reports Mailed	21 1:00 PM Young Worker Safety Assembly	22 All Day Event Grade 9 Retreat	23 All Day Event PARTY -902	24 2:00 PM X = 3	25
26	27	28 All Day Event PARTY -903 9:00 AM June online exam register open for review and edit	29	30 All Day Event Yuk on Youth for SJ Conference @ Yuk on College	May 1 All Day Event Vanier Day 2:00 PM X = PLC	2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 26	27	28	29	30	May 1	2
		All Day Event PARTY -903 9:00 AM June online exam register open for review and edit		All Day Event Yukon Youth for SJ Conference @ Yukon College	All Day Event Vanier Day 2:00 PM X = PLC	
3	4	5	6	7	8	9
All Day Event Musical? 9:00 AM April exam results released	All Day Event Musical? 3:30 PM Staff Meeting	All Day Event Musical? All Day Event Grad retreat 9:00 AM Interim transcript data available to BC PSIs and OUAC		All Day Event Musical?	All Day Event Musical? All Day Event Catholic PD day 2:00 PM X = PLC	
10	11	12	13	14	15	16
All Day Event Newsletter and Exam Schedule Mailed 9:00 AM MADD Presentation	9:00 AM June exam registration deadline 3:30 PM Department Heads 7:30 PM School Council	All Day Event SECONDAIRE EN SPECTACLE (pm) YAC All Day Event Music Program Juneau Trip?		All Day Event Music Program Juneau Trip?	All Day Event Music Program Juneau Trip? 1:00 PM Ridge Run 2:00 PM X = 8	All Day Event Music Program Juneau Trip?
17	18	19	20	21	22	23
All Day Event Victoria Day - no school			All Day Event Grade 10 retreat	9:00 AM Catholic Admin Team Meeting	All Day Event Grad Weekend 2:00 PM X = 2	All Day Event Grad Weekend
24	25	26	27	28	29	30
					2:00 PM X = PLC	
31	Jun 1	2	3	4	5	6
All Day Event Gr 7 Retreat	3:30 PM Staff Meeting	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week 2:00 PM X = 4	All Day Event Review Week

School Growth Plan and PLC Update:

March, 2015

Our Inquiry: How will an all-school focus on improved writing instruction influence student performance?

What are we learning?

- At last staff meeting, teachers were prompted to consider how they can change their grading practices from “assessments-based grading” to “outcome-based grading.” We desire the conversation to shift from marks to learning.
- Feb. 9 – Sandra Herbst facilitated demonstration lessons in grade 8 and 11 classrooms
- Each discipline team is now using PLC time to explore their own roles in supporting the SGP:
 - The humanities team is working on creating a writing continuum;
 - Math and science teachers are exploring the key criteria for reports and communicating thinking;
 - Applied skills teachers are looking at ways to more purposefully build academic vocabulary
 - The teachers responsible for languages are exploring how to best assess writing in their disciplines

How's it going?

- Teachers are working together and asking good questions about their practice. Together, they are challenging perspectives and finding places of common understanding
- While there is a sense of cautiousness, there is also a willingness to make a difference in student learning

What's next?

- Discipline teams will continue working together to accomplish goals of the SGP
- The SGP Steering Committee will be meeting on Thursday, March 12 at 12:30pm. Out committee members are: Maureen Long, Ryan Sikkes, myself, Mia Richard, Mike Gallant, Sean McCarron, RJ Yuson (student), Blanche Pagobo (student)