

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
May 13th, 2014 – VCSS Skills Room – 7:30pm

Meeting Minutes

ATTENDANCE:

Members:

Paul Flaherty (Chair)
 John Berg
 James Mooney
 Dianne Tait
 Terry Prenoslo (via teleconference)

Secretary/Treasurer:

Yolande Cherepak

School Administration:

Ryan Sikkes
 Kyle Janzen

Guests/Parents: Sr. Edith Elder
 Michael Lauer
 Brian Kitchen

Shanon Cooper
 Denise Chrisholm
 Tjitske van der Eide

SUBJECT:

ACTION

1. OPENING PRAYER

The Chair opened the meeting at 7:30pm with a prayer, the Our Father.

2.ADOPTION OF AGENDA

Motion to approve the agenda with the addition of *Transition Plan for New Council*.

Moved by: Dianne **Seconded by:** James **All in favour**

*Motion
 Carried*

3.ADOPTION OF PREVIOUS MEETING MINUTES (April 8th, 2014)

The minutes of the April 8th, 2014 meeting were reviewed.

Motion to approve the minutes.

Moved by: John **Seconded by:** James **All in favour**

*Motion
 Carried*

4.BUSINESS ARISING FROM MINUTES

Response received from ADM Albert Trask regarding grad diplomas.

ACTION: Circulate grad diploma correspondence between Yukon Ed and Council to all council members.

Chair

5. PRINCIPAL'S REPORT

- Administration highlighted items from the Principal's Report (attached) with the following additions:

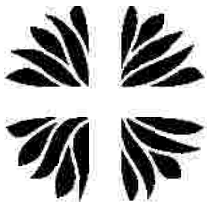
2. Staffing

- The School Principal would like to thank Vice-Principal, Kyle Janzen, for joining the administration team two years ago under difficult circumstances, and stated that it was an honour working with Kyle.

3. Programming

<ul style="list-style-type: none"> - Summer Academy is August 20th and 21st. - A PD day from the school (Oct 2nd) and one from Yukon Ed (Oct 3rd) will be used for the YTA Conference. <p>4. Activities and Events</p> <ul style="list-style-type: none"> - Canadian astronaut, Dr. Saint-Jacques (astronaut) was a guest speaker at the school in May. - The Grade 10 retreat has been moved to May 27th. 	
<ul style="list-style-type: none"> • School Growth Plan update - Refer to Principal's Report - Draft SGP has yet to be shared with staff and is still on track to meet May 30, 2014 deadline. • School Data Review - No comments from council members. - School Administration to provide further updates at the June meeting. • Staffing Plan - Refer to Principal's Report 	
<p>6.CEAY UPDATE</p> <ul style="list-style-type: none"> • The Cat.Chat events are happening at the end of the month and CEAY is looking into further faith formation activities. • The association is still exploring ACSTA membership. • Five people went to the Blueprints Conference including four administrators and the Executive Director. • The next CEAY General Meeting is in June and will be posted on website. 	
<p>7. OTHER</p> <p>a) Transportation Committee Minutes</p> <ul style="list-style-type: none"> • If needed, any communication from Yukon Ed to parents on student transportation changes can be done in the June school newsletter. 	
<p>b) Financial Update</p> <ul style="list-style-type: none"> • Bank balance is \$ 2060.63. Ledger balance is \$ 2010.63. 	
<p>c) Correspondence from DR Trip Committee</p> <ul style="list-style-type: none"> • Thank you letter received for council's donation towards the trip. 	
<p>d) Transition Plan for New Council</p> <ul style="list-style-type: none"> • Discussion on how to help ease the transition between councils (structural details such as forming committees, budget, CEAY Exec, AGM, and choosing a chair and sec/treasurer) <p><i>ACTION:</i> Contact other Catholic school council chairs to set a date for Fall Joint Council AGM.</p>	<p>Chair</p>

<p><i>ACTION:</i> Contact Yukon Ed School Council Liaison Officer about transition ideas.</p>	<p>Dianne</p>
<p>e) Guest Questions/Comments</p> <ul style="list-style-type: none"> • Question to School Administrators about the French 10 Humanities course, and the Elks and McLachlan awards. • Question to council about how committees are formed and how the chair is chosen. Noted that these decisions are made by the school council members at the beginning of their term. 	
<p>8. ADJOURNMENT</p> <p>Meeting was adjourned at 8:35pm.</p>	



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Ryan Sikkes, *Principal*

Kyle Janzen, *Vice-Principal*

School Council Meeting

May 13, 2014

Principal's Report

1. Enrolment as of May 11, 2014:

(Includes VCSS, Shared Resource Programs and cross-enrolls)

1. Grade 8 – 66 (Last month=65)
2. Grade 9 – 72 (Last month=71)
3. Grade 10 – 72 (Last month=73)
4. Grade 11 – 74 (Last month=74)
5. Grade 12 – 94 (Last month=94)
6. Ungraded – 17 (Last month=17)
- Total – 395 (Last month=394)

Projected Enrolment for 2014-2105 (VCSS only, with Wood St. Adjustment): 330

(Gr. 7 enrolment at CKES/HFES: 59 + 7 applications from non-feeders)

(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)

2. Staffing

- Staffing allocation was firmed at 33.5 FTE (including VCSS & SRP)
- This year's allocation is 35.5 FTE
- Paraprofessional allocation was firmed at 9.75 FTE
- This year's allocation is 8.5 FTE
- 0.5 FTE of additional staffing may materialize for Learning Assistance due to a temporary priority placement.
- Permanent Vice Principal posted and filled – Jeanette Gallant
- Permanent Religious Education Coordinator posted and filled – Maria Trainor
- Permanent Home Economics posted – not yet filled
- Permanent Youth Achievement Centre posted – not yet filled
- Anticipating temporary postings for Religious Education and/or Learning Assistance.

3. Programming

- Plans for 2014-2015 school year are underway
 - i. Timetable is being finalized in the next couple of weeks
 - ii. On track to have timetables distributed by June 12
- Schedule issues:
 - i. Request Pro-D day on Monday, August 25
 - ii. Pro-D scheduled for October 2
 - iii. Final PD Day for CSOW retreat will be early in the year, date TBD

- iv. Start and End times may change due to bus schedule changes
- v. Submitted calendar with PLC early dismissal days every second week.
- vi. Regular days will be 323 minutes (PLCs will be 260)
 - i. Start and end times of day may be adjusted with new bus schedule

4. Activities and Events

- See attached calendars

5. School Growth Plan

- Goal: “to improve student writing”
- Draft shared with staff at staff meeting on Tuesday
- On track for submission by end of May
- Evaluating PD needs for next year
- Looking at Innovation Funding for next year

6. Professional Learning Communities

- May 9 was looking at Power Writing strategies (several staff attended an in-service on this on May 1)

7. Facilities/Capital/Budget

- Ventilation work in metal shop may proceed
- No word on any facilities/capital projects that were requested
- Several classrooms will be painted
- Overall Capital and O&M Budget was reduced by ~7% for 2014-2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Apr 27</p> <p>All Day Event Canonization of John Paul II and John XXIII</p>	<p>28</p> <p>11:00 AM Celebration - New Life/Saints</p>	<p>29</p>	<p>30</p>	<p>May 1</p> <p>All Day Event LPI Exam - Gr 12</p>	<p>2</p> <p>All Day Event PD Day - Dr. Michael Downey 7:00 AM CARMACKS RUN</p>	<p>3</p> <p>All Day Event Ryan away</p>
<p>4</p> <p>All Day Event Ryan away</p>	<p>5</p> <p>All Day Event Ryan away All Day Event School Council Elections 10:30 AM Gr 12 PARTY presentation</p>	<p>6</p> <p>All Day Event Ryan away 11:00 AM Student Financial Assistants Meeting 1:00 PM Elementary Performance</p>	<p>7</p> <p>All Day Event Ryan away 10:00 AM Leader of the Pack VCSS performance 11:30 AM School Clean-up</p>	<p>8</p> <p>All Day Event Ryan away 11:30 AM Pro Life March 7:00 PM Leader of the Pack</p>	<p>9</p> <p>All Day Event Ryan away All Day Event Xblock = PLC 12:00 PM BYTE Youth Concert 7:00 PM Leader of the Pack</p>	<p>10</p> <p>All Day Event Ryan away</p>
<p>11</p>	<p>12</p> <p>All Day Event HOUSING TOUR 13H00-15H00 SJ12 9:00 AM MADD Presentation 1:00 PM Gr. 8 ambassadors visit CKES</p>	<p>13</p> <p>1:00 PM Gr 8 Ambassadors visit HFES 3:30 PM Staff Meeting</p>	<p>14</p> <p>10:00 AM Clara Hughes</p>	<p>15</p> <p>All Day Event Gr 12 English BCPE rewrites 9:00 AM YO Canoe Lessons 1:00 PM Dramolympics</p>	<p>16</p> <p>All Day Event XBlock = 3 7:00 AM HAINES JUNCTION RUN 9:00 AM YO River Rescue</p>	<p>17</p>
<p>18</p>	<p>19</p> <p>All Day Event Victoria Day - School Closed</p>	<p>20</p> <p>All Day Event Newsletter and Exam Schedule Mailed 9:00 AM Tak hini River Paddle & Kusawa Ridge Hike 9:00 AM Farm Felting Visit - Textiles 10 & Leadership 9 3:30 PM Dept Heads</p>	<p>21</p> <p>12:00 AM Takhini River Paddle & Kusawa Ridge Hike All Day Event Grad Retreat</p>	<p>22</p> <p>12:00 AM Takhini River Paddle & Kusawa Ridge Hike All Day Event Gr 11 Retreat</p>	<p>23</p> <p>All Day Event XBlock = 7 All Day Event First Nations Grad 1:00 PM Vanier Ridge Run</p>	<p>24</p>
<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p> <p>All Day Event Grade 10 Retreat All Day Event New Curriculum meeting</p>	<p>29</p>	<p>30</p> <p>All Day Event Vanier Grad All Day Event XBlock = 5 7:00 PM Grad Mass</p>	<p>31</p> <p>All Day Event Vanier Grad 10:00 AM Cap and Gown 6:00 PM Reception/Prom</p>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 1	2 All Day Event Review	3 All Day Event Review All Day Event Gr 7 Retreat All Day Event Finalize Awards	4 All Day Event Review 7:00 PM Arts Night	5 All Day Event Review	6 All Day Event Review All Day Event PLC	7 All Day Event Review
8 All Day Event Review	9 All Day Event Review 6:00 PM Athletic Banquet	10 All Day Event Review	11 All Day Event Review 7:00 PM Awards 1	12 All Day Event Review	13 All Day Event Review All Day Event XBlock = 7 All Day Event Locker Cleanout 10:00 AM Final Celebration and Awards	14
15	16 All Day Event Term 4 Marks Due 9:00 AM EXAMS	17 12:00 AM EXAMS	18 12:00 AM EXAMS	19 12:00 AM EXAMS	20 12:00 AM EXAMS	21 12:00 AM EXAMS
22 12:00 AM EXAMS	23 12:00 AM EXAMS All Day Event LAST DAY OF SCHOOL All Day Event Semester Two Report Cards Due	24	25	26	27	28
29	30	Jul 1	2	3	4	5