

Vanier Catholic Secondary School Council
Wednesday, May 15th, 2013
VCSS Library
7:30 pm

Minutes

Attendance

Members:

John Berg (Chair)
Dianne Tait
James Mooney
Terry Prenolso

Secretary/Treasurer:

Yolande Cherepak

School Administration:

Ed Frison
Kyle Janzen

Guests/Parents:

Naomi Blindheim
Marguerite Kuiack

Regrets:

Paul Flaherty

1. Opening Prayer

John asked James to open the meeting with a prayer, the Our Father.

2. Adoption of Agenda

Moved by Terry. Seconded by James to approve the agenda. Carried.

3. Adoption of April 17, 2013 Minutes

Moved by Terry, seconded by James to approve the minutes with the following changes/additions:

- Item 8 under Vanier – A Community School: *John asked that the school be returned to what it was three years ago.* Carried.

4. Business Arising from Minutes

Paul provided these status updates in advance of the meeting:

Section 8, Teacher Leadership Framework – Paul has not received any new information from Lori on this topic. He is assuming they are moving forward with what they received.

Section 8, Bishop's Written Vision of Vanier - Facilitator - Val Royle indicated the mandate of the facilitator was left broad and she is expected to provide an update to the DM & Superintendent after which next steps will be developed. She will share the next steps once developed.

Section 8, A Community School - Letter to staff and Administrators – Paul has not had a chance to draft a letter.

In regards to this letter, Council decided to post a poster-type thank you to the school community based on the media letter in lieu of a formal letter. Paul's media letter will also be posted.

ACTION ITEM: Yolande will take on the task of setting up the display.

5. **Principal's Report**

Ed highlighted items from the Principal's Report (attached) and there was additional discussion as follows:

2) Grad: Ms. Kuiack suggested that it would be nice to consider having the Grad Mass at the school in the future in order to bring the religious aspect into the school environment. Kyle noted that the decision to have the mass at the Cathedral was decided by vote by the Grad Committee.

Bell Schedule: The same bell schedule is being used next year. Teachers requested not to have a homeroom period first thing in the morning as it would be difficult to convince students that it would be valuable for them to attend this period.

X/PLC: These will not be alternating weeks as they are this current school year. Rather, PLC's will only be scheduled one Friday a month during school time.

4) Music Options: Only thirty (30) students from Grades 8 to 12 have signed up for the music programs despite much effort on the administrators to interest students both at Vanier and in Grade 7. Due to the lack of interest, the Grades 8/9 Rock Band and Music Appreciation courses will not be offered. They will look at strategies to incorporate these types of music into Music 8/Music 9 programs.

French: John asked if it will be the same French teachers next year. Ed responded that they would be the same and that certain courses will be scheduled and structured so that some French activities can be combined.

5) Enrolment: The anticipated number of Vanier students enrolled at Wood Street School for a semester may be affecting projected enrolment numbers.

6. **School Growth Plan**

The next meeting is tomorrow night (May 16th) and the committee will start working on the details for the draft. May 30th is the requested date for the draft of the plan.

7. **New Business**

*Note: The two parent guests did not attend the meeting.

Media Release from Paul Flaherty

The release was printed in the newspaper, is on the Vanier School website, and will be posted on the Council display in the school foyer.

Correspondence – Two letters from March 2013

John read aloud a letter from the Catholic Women's League.

A letter from parents was asked to be tabled for the next meeting since not everyone, including school administrators, had read the letter in advance.

Terry noted that both these letters pre-date Council's Public Forum/Meeting on March 27th, 2013.

Excellence in Education Award

Ed stated that no nominations from their school have been received that he is aware of.

The deadline is May 28th and application forms and criteria are on the Department of Education website.

Council discussed potential candidates and determined in the end that individual council members would submit nominations on their own directly to the Department of Education.

8. Other Business

Financial Update: Yolande provided the financial update. Council's book balance as of May 15th, 2013 is \$3148.56. Taking into account un-cashed cheques, the closing ledger balance as of May 15th, 2013 is \$2441.06.

There is an outstanding bill to be paid to Unitech for sound services at the March 27th Council meeting.

ACTION ITEM: Kyle will check into what that cost was and forward it to Council for reimbursement.

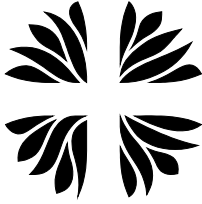
Council discussed other ways to utilize some its funds, including co-sponsoring the Fall BBQ at Vanier. James moved that council set aside \$500 for the Vanier Fall barbeque. Dianne Seconded. Carried.

Other

Ms. Blindheim asked for an update on the Department of Education's action items. Council replied that it has not yet heard from the Dept of Ed about any dates set, including no end date being determined for the Facilitator action item.

Ed notified that School Council that approximately 200 military personnel will be using Vanier as accommodations for an operation exercise from mid-July to August 22nd.

Meeting adjourned at 8:30pm.



Vanier Catholic Secondary

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Edward Frison, *Principal*

Kyle Janzen, *Vice-Principal*

School Council Meeting
April 17, 2013
Principal's Report

1. Activities and Events

- See attached calendar

Highlights - Spirit Week; May 13-17
- Grade 10 Retreat; May 13, Grade 11; May 3
- Vanier run; May 17
- Happy Daze Play; May 22-24
- Grad; May 31 – June 1
- Athletic Banquet; June 10
- Vanier Awards; June 14
- Exams; June 17 - 24

2. Grad

- Grade Mass is at 7:00 pm on May 31 at Sacred Heart Cathedral
- Cap and Gown Ceremony is at 10:00 am on June 1 at Yukon college
- Prom is at 6:00 on June 1 at Vanier

3. Calendar and Bell Schedule for 2013 - 2014

- Please see attached

4. Course Offerings for 2013 - 2014

- All students have completed their course selections and the Master Time Table is being built. Our experiential courses, Outdoor Ed 9, Yukon Outdoors 10, and GLOBE 11 are all fully subscribed as are the traditional favorites of Home Ec and Industrial Arts. Although we have tried to create as many music options for our students to choose from as possible, very few have signed up for them. This has led to some reconsideration as to what we can offer based on numbers. We have revisited these offerings a number of times with all the students from Grades 7 to 11, but they have not responded with much interest. It is imperative that we keep all of our fine arts as vibrant as possible for the overall health of our school program. We will continue looking for ways to appeal to students in this area. The numbers of students taking French next year seems to be on the increase which is a good sign.

5. Enrolment for next year

- The DOE has projected 379 students for us. We are hoping that this number will be higher in September. As of April 30, we were at 398. With 70 Grade 12's leaving, it looks like we will have between 63 and 68 students in Grade 8 in September so we are hopeful our enrolment will be higher than projected.

May 2013

Activity Calendar

| Apr 2013 | | | | | | | Jun 2013 | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | | 1 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 29 | 30 | | | | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | 30 | | | | | | |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------------------------------|---|---|---|-------------------------------------|---|--|
| Apr 28 | 29 | 30 | May 1 | 2 | 3 | 4 |
| | | 1:00 PM Live Your Passion 3:30 PM Dept. Head Meeting | 8:45 AM SBT Referral Meeting (Admin and LA Staff) | 11:00 AM MADD ASSEMBLY | All Day Event CARMACKS RUN 9:00 AM Gr. 11 Retreat 2:00 PM PLC | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | | 3:30 PM Staff Meeting | 8:45 AM SBT Referral Meeting (Admin and LA Staff) | | 2:00 PM X-Block - 6 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| All Day Event Sprt Week May 13-17 | All Day Event Spirit Week May 13-17 All Day Event Gr. 10 Retreat | All Day Event Spirit Week May 13-17 All Day Event Interims for At-Risk Students 3:30 PM Junior SBT (Interested Teachers, LA, Admin) | All Day Event Spirit Week May 13-17 8:45 AM SBT Referral Meeting (Admin and LA Staff) 11:10 AM Spirit Rally 7:30 PM School Council Meeting | All Day Event Spirit Week May 13-17 | 9:43 AM Staff Eating 1:00 PM VANER RUN 2:00 PM PLC | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | All Day Event Victoria Day - School Closed | 9:00 AM Textiles 10/11 Fieldtrip | 8:45 AM SBT Referral Meeting (Admin and LA Staff) 1:30 PM Happy Daze - Play | | All Day Event Gr. 12 Retreat | |
| 26 | 27 | 28 | 29 | 30 | 31 | Jun 1 |
| | | | 8:45 AM SBT Referral Meeting (Admin and LA Staff) | | 7:00 PM Grad MASS | 10:00 AM Cap & Gown 6:00 PM Banquet |

June 2013

Activity Calendar

| May 2013 | | | | | | | Jul 2013 | | | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|---|---|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | | |
| | | | 1 | 2 | 3 | 4 | | | | 1 | 2 | 3 | 4 | 5 | 6 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | | |
| 26 | 27 | 28 | 29 | 30 | 31 | | 28 | 29 | 30 | 31 | | | | | |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|----------------------------|---|----------|--|---|
| May 26 | 27 | 28 | 29 8:45 AM SBT Referral Meeting (Admin and LA Staff) | 30 | 31 7:00 PM Grad MASS | Jun 1 10:00 AM Cap & Gown 6:00 PM Banquet |
| 2 | 3 | 4 3:30 PM Staff Meeting | 5 8:45 AM SBT Referral Meeting (Admin and LA Staff) | 6 | 7 | 8 |
| 9 9:00 AM DG Religion 11 Exam to June 13 5:00 PM Athletic Banquet | 10 3:30 PM Junior SBT (Interested Teachers, LA, Admin) | 11 | 12 8:45 AM SBT Referral Meeting (Admin and LA Staff) 7:30 PM School Council Meeting | 13 | 14 All Day Event Last Day of Classes | 15 |
| 16 | 17 | 18 | 19 8:45 AM SBT Referral Meeting (Admin and LA Staff) | 20 | 21 All Day Event Final Marks/Report Cards Due 9:43 AM Staff Eating | 22 |
| 23 | 24 | 25 | 26 8:45 AM SBT Referral Meeting (Admin and LA Staff) | 27 | 28 | 29 |
| 30 | Jul 1 | 2 | 3 | 4 | 5 | 6 |

2013-2014

SCHOOL CALENDAR #2

| AUGUST | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| Student Days: | | | | | | 0 |

| SEPTEMBER | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |
| Student Days: | | | | | | 19 |

| OCTOBER | | | | | | |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| Student Days: | | | | | | 22 |

| NOVEMBER | | | | | | |
|---------------|----|----|----|----|----|----|
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| Student Days: | | | | | | 20 |

| DECEMBER | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| Student Days: | | | | | | 15 |

| JANUARY | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| Student Days: | | | | | | 20 |

| FEBRUARY | | | | | | |
|---------------|----|----|----|----|----|----|
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| Student Days: | | | | | | 19 |

| MARCH | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |
| Student Days: | | | | | | 11 |

| APRIL | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| Student Days: | | | | | | 20 |

| MAY | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| Student Days: | | | | | | 21 |

| JUNE | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |
| Student Days: | | | | | | 16 |

| JULY | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| Student Days: | | | | | | 0 |

- Statutory Holidays
- Christmas Break
- Spring Break
- PLC Days

- Dept. Non-Instructional PD Days
- Instructional Days
- BC Provincial Exams
- School Non-Instructional PD Days

Grad

Note: 3 Instructional Days will be selected by the School Council as Non-Instructional PD Days
Yukon Native Languages training will take place during the week of March 10 to 14

| | | | |
|--|------------|--|-----|
| Number of Instructional Days | 180 | Instructional Minutes in an Instructional Day | 320 |
| Number of Non-Instructional PD Days | 6 | Non-Instructional Minutes in an PD Day | 300 |
| Total Number of School Days | 186 | | |
| Total School Days Minutes of Instruction | 57600 | Note: | |
| Total PD Days Minutes of Non-Instruction | 1800 | 950 Instructional Hours = 57,000 minutes | |
| Total Possible Minutes of Instruction | 59400 | 30 Hours Non-Instructional Hours = 1,800 minutes | |
| Further Adjustment Minutes Required | -600 | Total Time of 980 Hours = 58,800 minutes | |
| | | Midpoint (90 Days) = January 24 | |

Vanier Catholic Secondary School
Bell and Class Schedule

| Warning 8:30 | Monday | Tuesday | Wednesday | Thursday | Friday |
|------------------------------------|--------|---------|-----------|----------|---------|
| 8:35 – 9:43 (68 min) | 1 | 1 | 2 | 1 | 2 |
| 9:43 – 9:55 (12) | | | | | |
| 9:55 – 10:58 (63 min) | 3 | 2 | 3 | 3 | 4 |
| 10:58 – 11:03 (5) | | | | | |
| 11:03 – 12:06 (63 min) | 7 | 4 | 6 | 4 | 5 |
| 12:06 – 1:01 (55) Warning 12:56 | Lunch | Lunch | Lunch | Lunch | Lunch |
| 1:01 – 2:04 (63 min) | 5 | 5 | 8 | 6 | 8 |
| 2:04 – 2:09 (5) | | | | | |
| 2:09 – 3:12 (63 min) | 6 | 8 | 7 | 7 | X • PLC |

Total Instructional Minutes on regular days = 320 min.
Total Instructional Minutes on PLC days = 263