

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
November 18th, 2014 - VCSS Library – 7:30pm

Meeting Minutes

ATTENDANCE:

Members:

Michael Lauer (Acting Chair)
 Edith Elder (via teleconference)
 Maureen Long
 Dianne Tait

Secretary/Treasurer:

Yolande Cherepak

Regrets:

Shanon Cooper

School Administration: Ryan Sikkes
 Jeanette Gallant

Guests/Parents: Maria Trainor

SUBJECT:

ACTION

1. OPENING PRAYER

The Acting Chair opened the meeting at 7:33pm, and a quote and reading was read by the School Principal on behalf of the Chair.

2. BOUQUETS TO:

- The Grade 12 Social Justice class and their film production at the film event.
- Organizers of the Grade 12 retreat which went well and had very good attendance.
- All the students who showed respectful behaviour at the school's Remembrance Day Ceremony.
- The three teachers, Jud Deuling J.D. Caudle, and Michael Gallant who shared their faith journey at the Grade 12 retreat.

3.ADOPTION OF AGENDA

Motion to approve the agenda with the following addition: *Recognition of staff members (receiving long-term service awards) under New Business – 7.2.*

Moved by: Maureen

Seconded by: Dianne

All in favour

Motion Carried

4.ADOPTION OF PREVIOUS MEETING MINUTES (Oct. 21, 2014)

The draft minutes of the October 21st, 2014 meeting were reviewed.

Motion to approve the minutes as presented.

Moved by: Maureen

Seconded by: Edith

All in favour

Motion Carried

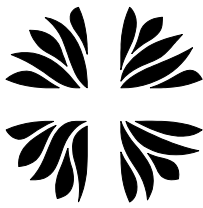
5.BUSINESS ARISING FROM MINUTES

5.1 WE Day response from council

The Chair sent a letter to the staff organizers and received a thank you in response.

<p>6. REPORTS</p> <p>6.1 Secretary-Treasurer</p> <p>The bank balance is \$7060.63. The ledger balance is \$6602.98 which includes cheques issued at this meeting.</p>	
<p>6.2 Principal/Vice-Principal</p> <p>School Administration highlighted items from the Principal's Report with the following addition:</p> <ul style="list-style-type: none"> • The pancake breakfast on December 9th starts at 7:30am. • Vanier staff have access to resources through BC's ERAC (Educational Resource Acquisition Coalition) organization. <p>The Grade 12 Social Justice class film was screened at the meeting.</p> <p>Motion to set the Catholic Schools Professional Development Day for Friday, May 9th, 2015. May 8th, 2015.</p> <p>Moved by: Maureen Seconded: Dianne All in favour.</p>	<i>Carried</i>
<p>6.3 SGP & PLC</p> <p>School Administration gave an update on the School Growth Plans, as well as Professional Learning Communities (PLC) with this additional information:</p> <ul style="list-style-type: none"> • The next PLC is November 28th. • PLC format will be evaluated in December and refocused if necessary. 	
<p>6.4 CEAY</p> <p>The CEAY Executive referenced Item 8. INFORMATION ITEMS:</p> <ul style="list-style-type: none"> - The BC Catholic with the CEAY Ad for Bishop Gary's farewell was circulated. - The CEAY has a Strategic Plan (Circle of Caring III) which can be found on their website. - The Yukon Ed 2014-19 Strategic Plan is available on the government website. <p>ACTION: Read the Yukon Ed Strategic Plan and send any comments to Vanier's CEAY Executive representatives for presentation at the next CEAY meeting.</p> <p>The Jesse Manibusan event was discussed with recommendation to discuss further as a group at the next CEAY meeting.</p>	Council Members
<p>7. NEW BUSINESS</p> <p>7.1 CEAY Code of Conduct</p> <p>The CEAY Code of Conduct for voting members was made available for distribution.</p>	Council

<p>ACTION: Read the Code of Conduct, sign and keep a copy.</p>	<p>Members</p>
<p>7.2 Recognition of Staff Members</p> <p>ACTION: Draft a letter of congratulations on behalf of Council, to the five teachers who will be receiving long-term service awards.</p>	<p>Chair</p>
<p>8. INFORMATION ITEMS</p> <p>8.1 BC Catholic, September 8, 2014 Edition 8.2 CEAY Strategic Plan 2012-17 8.3 Yukon Education Strategic Plan</p>	
<p>9. ITEMS FOR FUTURE AGENDA - None</p>	
<p>10. IN-CAMERA SESSION- None</p>	
<p>11. ADJOURNMENT</p> <p>Motion to adjourn the meeting at 10:10pm.</p> <p>Moved by: Dianne Seconded: Maureen All in favour</p>	<p><i>Motion Carried</i></p>



Vanier Catholic Secondary

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Ryan Sikkes, *Principal*

Jeanette Gallant, *Vice-Principal*

School Council Meeting
November 18, 2014
Principal's Report

1. Enrolment as of October 16, 2014:

	November 2014	October 2014	June 2014	September 2013
Grade 8	67	67	66	60
Grade 9	70	69	72	66
Grade 10	73	72	72	73
Grade 11	73	70	74	74
Grade 12	74	76	93	82
Secondary Ungraded	16	13	17	15
TOTAL	373	367	394	370

As of October 31, there were 73 students in Grade 7 at CKES and HFES
(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)

2. Staffing

	September 2014	September 2013	September 2012
Administration	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	28.0 FTE	30.0 FTE	31.0 FTE
SRP Teaching Staff	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	33.5 FTE	35.0 FTE	36.0 FTE
Educational Assistants/RT	9.75 FTE	8.5 FTE	8.5 FTE
Office Staff	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

- Staffing Changes:
 - Counsellors –Mia returned Nov 3, Andrea continues part time on Mondays and Thursday afternoons. Dave Thomson will take on the administrative counselling duties in the second semester.
 - Alex Sullivan is on Maternity/Parental leave for 1 year starting November 24. Sylvia Petrovic started on November 12 as a temporary assignment until November 2015.

3. Teaching and Learning

- Term 1 concluded and reports were mailed out on November 12.
- We are discussing programming options for next year for Grade 8 and 9 classes to have as inclusive, yet supportive, school as possible.

- Retreats are underway
 - i. Grade 12 (Grad transitions) was on November 13 – included tour of Yukon College, resume writing, a healthy living workshop, finance and budgeting workshop and faith journey testimonials.
 - ii. Remainder of retreats will be next semester.
- Revised Curricula preparations continue:
 - i. Team has attended department-sponsored meetings
 - ii. Representation from staff on other “Learning Networks”
 1. Inquiry and Problem Based Learning
 2. Math and Language
 3. Technology
- Social Inclusion Committee hosted a short film festival in partnership with Ykclude and a VCSS-produced introduction to our Room 1 students.
- Ryan attended an assessment conference in Victoria, BC – we’re on the right track!
- Jeanette, Ryan and superintendent discussion options for informal and formal staff evaluations. (Heads up – Ryan is being evaluated which will require input from council!)

4. Activities and Events

- See attached calendars for Nov/Dec/Jan
- Science Fair – Nov 25 – we need judges!
- Pancake breakfast – Dec 9 – come one, come all!
- *Motion Required:* To set our third and final PD Day to May 8, 2015 for the Catholic Schools of Whitehorse Retreat

5. Facilities/Capital/Budget

- Ventilation work in metal shop will proceed in late summer/early fall.
 - Work has not yet proceeded.
- No word on any facilities/capital projects that were requested in March 2014
- Heating control seems to be working OK as the temperature is dropping.

6. School Growth Plan

- See Jeanette’s report

7. Professional Learning Communities

- See Jeanette’s report

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 26	27	28	29	30	31	Nov 1
	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week All Day Event Dawson Invitational	All Day Event Review Week All Day Event Dawson Invitational All Day Event Term I Ends All Day Event Lucie's last day :-(2:00 PM X = PLC	
2	3	4	5	6	7	8
	All Day Event Ryan Away All Day Event Mia returns! :-)	All Day Event Ryan Away 3:30 PM Staff Meeting	All Day Event Ryan Away 12:00 PM Term I Marks Due	All Day Event Ryan Away All Day Event Jeanette A way	All Day Event Ryan Away All Day Event Jeanette A way 2:00 PM X = 7 2:00 PM VANIER SHORT FILM FESTIVAL X-BLOCK!	
9	10	11	12	13	14	15
	All Day Event Report Cards and Newsletters Mailed 11:00 AM Remembrance Ceremony	All Day Event Remembrance Day		9:00 AM Grad retreat @ the college	2:00 PM X = PLC	
16	17	18	19	20	21	22
	All Day Event Bullying Awareness Week 12:00 PM CGC French trip	All Day Event Bullying Awareness Week 3:30 PM Department Heads 7:30 PM School Council	All Day Event Bullying Awareness Week	All Day Event Bullying Awareness Week 10:00 AM Joanne Henry 10:00	All Day Event Bullying Awareness Week All Day Event Alex's Last Day :-(All Day Event Sea of Pink Day 2:00 PM X = 3	
23	24	25	26	27	28	29
		All Day Event School Science Fair 7:00 PM Grad / Parent Meeting	9:00 AM Northern Lights College Visiting	1:00 PM Career, Volunteer Expo	All Day Event Yukon Women Exploring Trades 2:00 PM X = PLC	
30	Dec 1	2	3	4	5	6
All Day Event Youth Mass @ 11:30	All Day Event Share the Spirit 11:00 AM Advent Celebration	All Day Event Share the Spirit 3:30 PM Staff Meeting 7:00 PM Christmas Concert	All Day Event Share the Spirit	All Day Event Share the Spirit	All Day Event Share the Spirit 2:00 PM X = 7	All Day Event Share the Spirit

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Nov 30</p> <p>All Day Event Youth Mass @ 11:30</p>	<p>Dec 1</p> <p>All Day Event Share the Spirit 11:00 AM Advent Celebration</p>	<p>2</p> <p>All Day Event Share the Spirit 3:30 PM Staff Meeting 7:00 PM Christmas Concert</p>	<p>3</p> <p>All Day Event Share the Spirit</p>	<p>4</p> <p>All Day Event Share the Spirit</p>	<p>5</p> <p>All Day Event Share the Spirit 2:00 PM X = 7</p>	<p>6</p> <p>All Day Event Share the Spirit</p>
<p>7</p> <p>All Day Event Share the Spirit</p>	<p>8</p> <p>All Day Event Share the Spirit</p>	<p>9</p> <p>All Day Event Share the Spirit 7:00 AM Pancake Breakfast 3:30 PM Department Heads 7:30 PM School Council</p>	<p>10</p> <p>All Day Event Share the Spirit</p>	<p>11</p> <p>All Day Event Share the Spirit</p>	<p>12</p> <p>All Day Event Share the Spirit 2:00 PM X = PLC</p>	<p>13</p>
<p>14</p>	<p>15</p>	<p>16</p> <p>9:00 AM Registration deadline: January exams</p>	<p>17</p>	<p>18</p>	<p>19</p> <p>All Day Event Alumni Day 10:00 AM Christmas Celebration 1:00 PM Talent Show</p>	<p>20</p>
<p>21</p>	<p>22</p> <p>All Day Event Christmas Holiday</p>	<p>23</p> <p>All Day Event Christmas Holiday</p>	<p>24</p> <p>All Day Event Christmas Holiday</p>	<p>25</p> <p>All Day Event Christmas Holiday</p>	<p>26</p> <p>All Day Event Christmas Holiday</p>	<p>27</p> <p>All Day Event Christmas Holiday</p>
<p>28</p> <p>All Day Event Christmas Holiday</p>	<p>29</p> <p>All Day Event Christmas Holiday</p>	<p>30</p> <p>All Day Event Christmas Holiday</p>	<p>31</p> <p>All Day Event Christmas Holiday</p>	<p>Jan 1</p> <p>All Day Event Christmas Holiday</p>	<p>2</p> <p>All Day Event Christmas Holiday</p>	<p>3</p>