

VANIER CATHOLIC SECONDARY SCHOOL COUNCIL
October 21st, 2014 – VCSS Library – 7:30pm

Meeting Minutes - FINAL

ATTENDANCE:

Members:
 Edith Elder (Chair)
 Michael Lauer
 Maureen Long
 Shanon Cooper

Secretary/Treasurer:
 Yolande Cherepak

Regrets:
 Dianne Tait

School Administration: Ryan Sikkes
 Jeanette Gallant

Guests/Parents: n/a

SUBJECT:

ACTION

1. OPENING PRAYER

The Chair opened the meeting at 7:35pm with a reading and meditation.

2. BOUQUETS TO:

- The young people who organized the student memorial concert for Clare.
- The 12 students and 2 staff who attended the We Day Conference in Vancouver.
- The great work done on the SGP Update.

3.ADOPTION OF AGENDA

Motion to approve the agenda with the following addition: 9. g) Posting of agenda on website under NEW BUSINESS.

Moved by: Shanon

Seconded by: Maureen

All in favour

Motion Carried

4.ADOPTION OF PREVIOUS MEETING MINUTES (Sept 9th, 2014)

The draft minutes of the September 9th, 2014 meeting were reviewed.

Motion to approve the minutes as revised and with the correction of spelling of a guest's name.

Moved by: Michael

Seconded by: Shanon

All in favour

Motion Carried

5.BUSINESS ARISING FROM MINUTES

- The letter to Mark Connell has been written.
- Council members gave Administration feedback on content of Principal's Report.
- The school tour on November 4th will go ahead as planned and will be led by the VP in the Principal's absence.

6. PRINCIPAL'S REPORT

Administration highlighted items from the Principal's Report (attached) with the following additional notes:

- 3. Programming – Revised curricula

<ul style="list-style-type: none"> • The VP attended the curricula meetings and gave an update. • Yukon Ed is preparing a communication plan for the general public in anticipation of the release of the revised Grades 10 to 12 draft curricula next Spring 2015. <p>5. Facilities</p> <p>ACTION: Follow up with Gord DeBruin at Yukon Ed regarding projects requested in March 2014.</p> <p>6.1 School Growth Plan</p> <ul style="list-style-type: none"> • Administration highlighted items in the SGP Update. • Students will be retested in Spring 2015 for comparison purposes to determine if this year's goal is being met. 	School Admin
<p>7. SECRETARY-TREASURER</p> <p>7.1 Financial Report – The current bank balance is \$7355.63. The book balance is \$6,960.63 which includes cheques written today.</p> <p>7.2 Name Tags –</p> <p>ACTION: Order name tags for new council members.</p> <p>7.3 Proposed Annual Budget – A draft budget was reviewed and council discussed how to allocate funds for this year based on previous years' expenditures.</p> <p>Motion to accept the Proposed Annual Budget with revisions.</p> <p>Moved by: Michael Seconded by: Shanon All in favour.</p> <p>ACTION: Send budget to Yukon Ed School Liaison Officer for Ministerial approval.</p>	<p>Sec/Trea</p> <p><i>Motion Carried</i></p> <p>Sec/Trea</p>
<p>8. CEAY REPORT No report.</p>	

9. NEW BUSINESS

a) School Council Conference: Sept 25, 26, 27

Council members who attended gave positive feedback particularly on the Self-regulation presentation and the ATIPP break-out session.

b) Guidelines for In-camera sessions

- Council reviewed the guidelines which were passed by the previous school council and decided to continue to use these guidelines this school council term.
- It was noted that ‘In-camera’ suggests that only council members are present, and that Administration and/or the Secretary/Treasurer may or may not be present depending on the content of the discussion.

c) Metrics to measure school performance

Administration clarified the term ‘metrics’ which was discussed at the Nov. 2013 meeting.

d) Field day approvals

- Administration provided a summary of the three levels of field trip forms now being used.
- Council decided that they would like to be aware of, and will sign off on: 1) all out-of-territory trips, and 2) complex field trips whereby “a risk assessment identifies hazards that need to be managed with mitigation strategies”.

e) We Day request for donation

No action.

f) Maintain council bulletin board

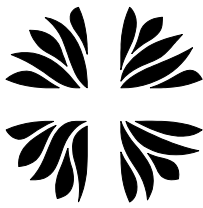
The secretary/treasurer will maintain the bulletin board with notices of meetings, approved minutes and other council business.

g) Posting agendas on website

- Agendas will be posted on the council pages of the school website.
- The secretary/treasurer will continue to maintain the council pages.

10. IN-CAMERA SESSION- None

11. ADJOURNMENT – Meeting was adjourned at 10:15pm.



Vanier Catholic Secondary

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Ryan Sikkes, *Principal*

Jeanette Gallant, *Vice-Principal*

School Council Meeting
October 21, 2014
Principal's Report

1. Enrolment as of October 16, 2014:

	October 2014	September 2014	June 2014	September 2013
Grade 8	67	68	66	60
Grade 9	69	69	72	66
Grade 10	72	73	72	73
Grade 11	70	70	74	74
Grade 12	76	76	93	82
Secondary Ungraded	13	20	17	15
TOTAL	367	376	394	370

(Class Size Maximums: Grades 8 & 9 – 26; Grades 10-12 – 28)

2. Staffing

	September 2014	September 2013	September 2012
Administration	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	28.0 FTE	30.0 FTE	31.0 FTE
SRP Teaching Staff	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	33.5 FTE	35.0 FTE	36.0 FTE
Educational Assistants/RT	9.75 FTE	8.5 FTE	8.5 FTE
Office Staff	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

- Staffing Changes:
 - Counsellors – Lucie departs Oct 31, Mia returns Nov 3, Andrea continues part time. Looking at administrative counselling support options.
 - EA at Riverfront – Lauren transferred to ILC, Jolene Campbell starts October 28.
 - Sylvie Ouimet has reduced, Paula Stoker is temporary backfill covering skills room supervision
 - Alex Sullivan is on Maternity/Parental leave for 1 year starting November 24. Sylvia Petrovic has been TA'd as backfill

3. Programming

- Information Technology outcomes are being incorporated into Religion classes.
- Tutoring program is expanding to include ELL group instruction and/or tutoring

- Blended learning is being piloted for English 8-12 and Socials 8-10 through the use of the online tool Moodle. We are learning a great deal about the process and the unique teacher-student relationship it takes to be successful.
- A residential schools unit will be incorporated into all Socials 10 courses this year (we are one of five schools piloting this unit)
- Retreats are underway
 - i. Grade 10 (Who is my neighbor?) and 11 (First Nations' Spirituality) completed for this semester – very successful.
 - ii. Grade 12 (Grad transitions) planned for November.
 - iii. Remainder of retreats will be next semester.
- Revised Curricula preparations continue:
 - i. Team has attended department-sponsored meetings
 - ii. Representation from staff on other "Learning Networks"
 1. Inquiry and Problem Based Learning
 2. Math and Language
 3. Technology
- Shared Resource Program (Room 1 and Riverfront) review takes place this week
- Room 1 School Based Team has been created and is meeting biweekly.

4. Activities and Events

- See attached calendars
- Ryan gone week of November 3-7
- School Review is underway!

5. Facilities/Capital/Budget

- Ventilation work in metal shop will proceed in late summer/early fall.
 - Work has not yet proceeded.
- No word on any facilities/capital projects that were requested in March 2014
- Cafeteria was professionally cleaned
 - Cafeteria operations were contracted to Ellen and Zoran Petrovic

6. School Growth Plan

- School Wide Writes were held for all grades.
- Data has been collated, entered into tracking system and analyzed (Jeanette to provide).
- Priorities are being identified:
 - i. ELL students
 - ii. Form and Style
- Common editing symbols have been adopted for all classes.

7. Professional Learning Communities

- Plan until December has been shared with staff (Jeanette to provide).
- Staff attendance at PLC sessions has been quite high.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Sep 28</p> <p>All Day Event School Photos 12:00 PM Interim Reports Due 12:00 PM Tutor Training</p>	<p>29</p>	<p>30</p>	<p>Oct 1</p>	<p>2</p> <p>All Day Event YTA Conference All Day Event Interims and Newsletter Mailed</p>	<p>3</p> <p>All Day Event YTA Conference</p>	<p>4</p> <p>All Day Event Parent Teacher Interview Bookings Start</p>
<p>5</p>	<p>6</p> <p>12:15 PM SC Class Rep Elections</p>	<p>7</p> <p>All Day Event DART Marking 9:00 AM Grade 11 Retreat 3:30 PM Staff Meeting</p>	<p>8</p> <p>5:45 PM Food Drive</p>	<p>9</p> <p>11:00 AM Thanksgiving Celebration 4:00 PM Parent Teacher Interviews until 8</p>	<p>10</p> <p>All Day Event No Classes Today 8:00 AM Parent Teacher Interviews until 12</p>	<p>11</p>
<p>12</p>	<p>13</p> <p>All Day Event Thanksgiving Day</p>	<p>14</p> <p>3:30 PM Department Heads</p>	<p>15</p> <p>9:00 AM Grade 10 Retreat</p>	<p>16</p> <p>7:00 AM SOCIAL INCLUSION 3:30 ROOM 14 10:16 AM Earthquake Drill</p>	<p>17</p> <p>2:00 PM X = PLC</p>	<p>18</p>
<p>19</p>	<p>20</p> <p>All Day Event School Review</p>	<p>21</p> <p>All Day Event School Review 7:30 PM School Council</p>	<p>22</p> <p>All Day Event School Review</p>	<p>23</p> <p>All Day Event Mole Day!</p>	<p>24</p> <p>2:00 PM X = 4</p>	<p>25</p>
<p>26</p>	<p>27</p> <p>All Day Event Review Week</p>	<p>28</p> <p>All Day Event Review Week</p>	<p>29</p> <p>All Day Event Review Week</p>	<p>30</p> <p>All Day Event Review Week All Day Event Dawson Invitational</p>	<p>31</p> <p>All Day Event Review Week All Day Event Dawson Invitational All Day Event Term 1 Ends All Day Event Lucie's last day :-(2:00 PM X = PLC</p>	<p>Nov 1</p>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 26	27	28	29	30	31	Nov 1
	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week All Day Event Dawson Invitational	All Day Event Review Week All Day Event Dawson Invitational All Day Event Term I Ends All Day Event Lucie's last day :-(2:00 PM X = PLC	
2	3	4	5	6	7	8
	All Day Event Ryan Away All Day Event Mia returns! :-)	All Day Event Ryan Away 3:30 PM Staff Meeting	All Day Event Ryan Away 12:00 PM Term I Marks Due	All Day Event Ryan Away All Day Event Jeanette Away	All Day Event Ryan Away All Day Event Jeanette Away 2:00 PM X = 7 2:00 PM VANIER SHORT FILM FESTIVAL X-BLOCK!	
9	10	11	12	13	14	15
	All Day Event Report Cards and Newsletters Mailed 11:00 AM Remembrance Ceremony	All Day Event Remembrance Day	3:30 PM Department Heads		2:00 PM X = PLC	
16	17	18	19	20	21	22
	12:00 PM CGC French trip	7:30 PM School Council			All Day Event Alex's Last Day :-(2:00 PM X = 3	
23	24	25	26	27	28	29
		All Day Event School Science Fair	9:00 AM Northern Lights College Visiting	All Day Event Career, Volunteer Expo	All Day Event Yukon Women Exploring Trades 2:00 PM X = PLC	
30	Dec 1	2	3	4	5	6
	All Day Event Share the Spirit 11:00 AM Advent Celebration	All Day Event Share the Spirit 3:30 PM Staff Meeting	All Day Event Share the Spirit	All Day Event Share the Spirit	All Day Event Share the Spirit 2:00 PM X = 7	All Day Event Share the Spirit

